



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday January 06, 2020
6:30 pm
Rail Road Station**

PRESENT: Scott Champagne, Selectman-Chair; Brian Higgins, Selectman; Arthur Boutin, Selectman; Krystle Dow, Administrative Assistant

PUBLIC: Randy Locke

Approval of minutes from December 30th BOS meeting:

Arthur Boutin made a motion to approve the December 30th BOS meeting minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Randy Locke-LUCT Update: Randy Locke had been given a bill for LUCT (Land Use Change Tax). Once he received the bill, he filed an abatement with the town. He wrote to the board and didn't think it was right nor fair that he was being billed for previous years. It was explained to Mr. Locke that he is indeed only being charged for the newly discovered 10.7 acres. Scott Champagne explained to Mr. Locke that he had spoken with Mary Pinkham-Langer today and she stated that NO he is not being charged for previous years as too much time has lapsed to be able to do so. We provided Mr. Locke with copies of all the information that had previously been sent to him in reference to his LUCT and he stated he would have to do some more research on it. Scott Champagne told him to pay close attention to the second page bottom paragraphs that state the

newly discovered 10.7 acres and how too much time has passed in order to back charge. Randy stated he will again review all materials. He also provided the board a copy of what he paid in full for the shimming that was done on River Road as the board had previously discussed abating that amount off his bill. The total he paid was \$11,207.92.

Another matter that was discussed is Randy was interested in the trailer that the town currently owns that is located at 920 River Road. He had asked if he could go in and look at the trailer and the board told him that he could. Scott Champagne stated that he provided Randy with Mr. Zuk's phone number and Randy stated that he has tried to call him three times and he hasn't answered but that he would keep trying. Randy stated that if he gets ahold of Mr. Zuk and the trailer is something that he is interested in he will keep the board updated. Scott Champagne stated that maybe once he went and looked at the trailer and talked to Mr. Zuk that maybe they could all come to some sort of agreement.

FYI: Planning and Zoning Boards are holding a joint hearing on Thursday January 9, 2020 at 6 pm at the Lisbon Railroad Station in reference to the proposal of two cell towers, one off Sanborn Lane and one-off Streeter Pond Road.

FYI: At the next board meeting on January 13, 2020 at 6:30 pm there will be a tri-town transfer station meeting with Lisbon, Lyman and Landaff.

Abatement Requests: There are four abatement requests that the board needs to review. The first is for the Town of Lisbon (R27 L08) in the amount of \$1,162.39. The second is for Travis Bailey (U01 L20) in the amount of \$0.07. The third is for Geoffrey Lopus (R32 L15) in the amount of \$6.96. The fourth is for Matthew Metcalf (U05 L57) in the amount of \$3.30. Scott Champagne made a motion to abate all amounts requested for each map and lot and Arthur Boutin seconded the motion. All were in favor of the motion.

Donations to Lisbon Life Squad: Several donations have been made to the Lisbon Life Squad. The first is from Mr. and Mrs. Fitzgerald in the amount of \$100.00 in memory of Nick Ianno. The second is from New England Wire Technologies in the amount of \$75.00 in memory of Nick Ianno. The third donation is from Timothy Carbonneau in the amount of \$50.00 in memory of Nick Ianno. The last donation is from Cindy Derosia in the amount of \$50.00 in memory of Nick Ianno. Arthur Boutin made a

motion to accept all donations and Brian Higgins seconded the motion. All were in favor of the motion.

Fire Department-Employee Application: An application was submitted to the Fire Department for a volunteer firefighter. The board went into non-public to review the application. After a non-public session Scott Champagne made the motion to approve the employment application for Matt Shannon and Brian Higgins seconded the motion. All were in favor of the motion.

Bank Letter: The Woodsville Guaranty Savings Bank needed a letter from the board of selectmen to remove Audrey Champagne from all town accounts and replace with Katie Choate (Deputy Treasurer). Krystle Dow (Administrative Assistant) typed up the letter to the bank and added the signature lines for the board. After reviewing the letter Scott Champagne made a motion to approve and Brian Higgins seconded the motion. All were in favor of the motion. Krystle Dow (Administrative Assistant) will make sure that the bank gets the signed copy right away.

Updates: Each board member was provided a copy of the end of the year budget. Krystle Dow (Administrative Assistant) stated that even though the budgets print outs were printed on Friday they still have one more batch of A/P to come out of 2019 so the numbers they are looking at won't be 100% accurate but will be close. Scott Champagne stated that awhile back he checked with SNS in reference to a new computer for Krystle's office (the computer Greg Colby and the Assessors use) as it is running off Windows 7. He stated that they just got back to him today with a price of \$714.00. Scott stated he didn't believe that the price included any of the licensing so he would like to encumber \$1,0000.00 out of the accounting and auditing line. It was also brought to the board's attention that Krystle Dow (Administrative Assistant) was looking at different file cabinets for her office. She had been looking at the 4 drawer lateral cabinets and thought that two of the bigger ones would fit fine and would eliminate all the smaller cabinets in the room, cleaning it up and overall making it look nicer. Arthur Boutin had told the other board members that he had checked with Littleton Office Supply to see if they had any used and they did not. He did say that he was able to get a quote on two of the 4 drawer lateral ones and the quote was around \$550.00 apiece. The board decided if they encumber

\$1,200.00 from the same line (accounting and auditing) that should be enough to cover two cabinets. Scott Champagne made a motion to encumber a total of \$2,200.00 out of the accounting and auditing line and Arthur Boutin seconded the motion. All were in favor of the motion.

7:05 PM Scott Champagne made a motion to go into non-public to discuss an employee application and Arthur Boutin seconded the motion. All were in favor of the motion.

7:08 PM The board came out of non-public and resumed public session.

7:24 PM Brian Higgins made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor of the motion.

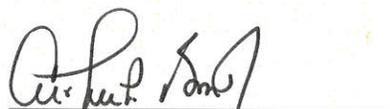
NEXT BOS MEETING: January 13, 2020 @ 6:30 pm at the Railroad Station.

Respectfully submitted by Krystle Dow

Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved
on: 01/13/2020