



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday January 22, 2018
6:00 pm
Lisbon Regional School Library**

PRESENT: Scott Champagne; Brian Higgins, Selectman; Arthur Boutin, Selectman; Sharon Penney; Town Administrator; Admin Assistant; Krystle Dow; Jennifer Trelfa; Town Clerk/Tax Collector;

Approval of minutes from January 16th BOS meeting: Arthur Boutin made a motion to accept the January 16th BOS meeting minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Arthur Boutin made a motion to accept the January 16th BOS Non Public meeting minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Budget Hearing: The board of selectmen went over the town's entire budget. The budget printout was 21 pages in which they went over page by page and asked the public if they have any questions. Greg Hartwell had a question in reference to the town heating oil. He wanted to know if the board was considering putting it out to bid and the board had said yes that is something they were looking into it. He also had questions on the Fire Department budget in which his questions were answered. There will be another budget hearing February 12th at 6 pm. Budget Hearing Closed at 7:33pm.

7:34 pm Bond Hearing: A bond hearing was held in reference to the purpose of purchasing a new 10 wheel dump truck for the sum of \$167,915.00. Kevin Clement (Road Agent) stated the department currently has two trucks that are year 2000. One of the trucks was involved in an accident on River Road a few weeks ago so they have been using one of the older trucks. Kevin stated that the new truck they are looking to purchase will be identical to the new highway truck they currently have. He stated that by having another truck is going to make more efficient use of time. He stated they are able to haul more which is a time savings. Scott Champagne made a motion to have the purchase of the New 10 Wheeler Dump Truck for the sum of \$167,915.00 as a warrant article and Arthur Boutin seconded the motion. All were in favor of the motion. 7:53 pm Bond Hearing ended.

7:54: Information Meeting on New Highway Pick-Up Truck: Kevin Clement (Road Agent) stated the highway pick-up truck that the town currently has in operable. He stated they have been borrowing Lisbon Regional Schools one ton to plow however they can't be using the truck all the time as the school does need it. Kevin stated the school has helped the town out twice now when they have been in binds. Kevin Clement (Road Agent) got different pricing on trucks from 3-4 different dealers. Scott Champagne made a motion to go with Saint Johnsbury Auto and Arthur Boutin seconded the motion. All were in favor of the motion. Scott Champagne made a motion to use \$32,000 encumbered from the highway block grant towards this purchase and Arthur Boutin seconded the motion. All were in favor of the motion. Scott Champagne made a motion to use \$11,000 of encumbered funds from the highway regular budget. Arthur Boutin seconded the motion. All were in favor of the motion. Brian Higgins made a motion to use \$11,310 out of the one-time highway block grant surplus. Arthur Boutin seconded the motion. All were in favor of the motion.

Utility Partners Contract: All board members reviewed the revised contract they had received from Utility Partners. All the changes were made to the contract per the board's request. Scott Champagne made a motion to sign the contract and Arthur Boutin seconded the motion. All were in favor of the motion.

Application: Lisbon Fire Department received an application of employment. The applicant is currently on Lisbon Life Squad as well as Landaff Fire Department and a few other medical services. Arthur Boutin made a motion to waive the \$25 background check fee and accept the application. Brian Higgins seconded the motion. All were in favor of the motion.

Commerford*Nieder*Perkins LLC Contract: The towns appraisers Commerford*Nieder*Perkins (CNP) has sent the town the annual contract. Scott Champagne made a motion to sign the contract and Arthur Boutin seconded the motion. All were in favor of the motion.

Town Administrator Updates: Sharon Penney received documents from Primex. She stated that Primex wanted the town to sign up for another three years. All board members are in agreeance to staying with Primex and signed the needed documentation that Sharon provided.

Sharon Penney (Town Administrator) has been in touch with Teresa Ptak of NPDES in reference to the discharge permit that the town holds. Sharon stated that she got the necessary maps that were needed to provide to DES from CAI Technologies. Sharon stated that there is a deadline of January 25, 2018.

9:07 PM The board members agreed to go into non-public to discuss personnel matters.

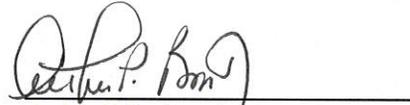
9:21 PM The board came out of non-public and Scott Champagne made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor of the motion.

NEXT BOS MEETING: January 29th @ 6:30 pm at the Rail Road Station.

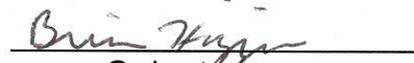
Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins