



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday January 14, 2019
6:30 pm
Rail Road Station**

PRESENT: Scott Champagne, Selectman-Chair; Brian Higgins, Selectman; Arthur Boutin, Selectman;

PUBLIC: Tim Egan, Bernie and Ava Dodge

Approval of minutes from January 2nd BOS meeting: Arthur Boutin made a motion to approve the January 2nd BOS meeting minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Arthur Boutin made a motion to approve the January 2nd BOS Non-Public meeting minutes as written. Brian Higgins seconded the motion. All were in favor of the motion.

PUBLIC: Tim Egan the District 2 Representative came before the board. He just wanted to say hi and let the board know what he has been up to. He stated that he has met with several other surrounding towns and education funding is a question that seems to be coming up in which he hopes to work on. He stated one of his goals is to be responsive and connected with the towns/people. He told the board if any issues arise not to be afraid to reach out.

Bernie and Ava Dodge came before the board. They were speaking to the board in reference to their 54 South Main Street property. Mr. Dodge did not understand why he is getting tax bills and water sewer bills for his property that had burnt down on October 5, 2017. Some of the bills that he presented to the board were incorrect. The board stated that he was given an abatement on that property in the amount of \$661.28. He felt as though he was still being taxed on a building that no longer existed. He also did not understand why he was being charged for water and sewer when there is no building and he salvaged the meter and returned it to the towns Highway Department. The board stated they would look into the issues he brought forward and they would contact him with an answer.

Notices of Intent to Cut- There were two Intent to Cuts for Map and Lots R 13 Lot 001A and R13 Lot 001. All proper information is filled out and all board members signed the documents.

Request for Use of Town Hall- A request for use form was filled out for Use of the Town Hall. This is for a Low Cost Shot Clinic through Second Chance Animal Hospital. The date of the clinic will be April 13, 2019 from 1-4 pm. All were in favor of the motion. Scott Champagne made a motion to allow Second Chance the use of the Town Hall for the Low Cost Shot Clinic and waive the fees. Brian Higgins seconded the motion. All were in favor of the motion.

Special Event Form- A form was filled out for The Vintage Snowmobile Races (that are held yearly). The race will be on February 9, 2019 from 8am-5pm. The event will take place off of Route 302 across from Dales Auto Body. Scott Champagne made a motion to approve this event. Arthur Boutin seconded the motion. All were in favor of the motion.

Letter to NH Highway Safety- Chief Pinson drafted a letter to NH Highway Safety in reference to writing the overtime grants. The Chief wanted the board of selectmen to read the letter and sign it. All board members signed the letter. Arthur Boutin made a motion to approve the letter and Brian Higgins seconded the motion. All were in favor of the motion.

Letter from DES(signatures needed)- A letter from Department of Environmental Services arrived today. There was an Amendment to the

Administrative Order by Consent which set out new deadlines by the Town of Lisbon and they were asking for the Chair, Scott Champagne to sign and date the amendment and return. All three board members reviewed the letter and Scott Champagne signed it. Krystle Dow (Administrative Assistant) will send out.

Bill from LEOP Meeting- The town held an Emergency Operations Meeting on 1/11/2019 at the town hall. June Garneau from Mapping and Planning Solutions hosted the meeting. She has billed the town in the amount of \$2,100.00. All payments to MAPS will be fully reimbursable to the Town by HSEM (Homeland Security and Emergency Management). Krystle Dow (Administrative Assistant) will mail out documents and check. June Garneau sent a contract along with the bill. Scott Champagne made a motion to accept the contract and pay the bill. Arthur Boutin seconded the motion. All were in favor of the motion.

EOC Equipment Grant- The Town of Lisbon filled out a grant application back in September of 2018. The EMPG (Emergency Performance Grant) is for the EOC (Emergency Operation Center) Equipment Project. Paperwork for this was presented to the board for approval. The Select Board, in a majority vote, accepted the terms of the Emergency Management Performance Grant as presented in the amount of \$76,000.00 for the purchase of EOC Equipment. Furthermore, the Board acknowledges that the total cost of this project will be \$152,000.00, in which the town will be responsible for a 50% match (\$76,000.00). Selectman Brian Higgins made the motion to approve and Selectman Arthur Boutin seconded the motion. All were in favor of the motion.

Library Trustees- A few of the Library Trustees showed up at the Town Hall as they were looking for plans that they had done up from an architect years ago. They looked upstairs of the Town Hall and did not seem to find them. They (the trustees) had a few questions such as "did they need to have a special meeting to inform the public" and so on. The board stated that really the trustees need to come before the board of selectmen and let them know what they are looking to accomplish. The board wants to know if they want a warrant article and so on. The board stated they should attend the next board meeting.

Champagne made a motion to change the boot allowance to \$200.00 and Brian Higgins seconded the motion. All were in favor of the motion.

Healthcare percentage needs to change as well. It had been discovered that each employee has been paying a different percent for health insurance. The board had Krystle Dow (Administrative Assistant) reach out to other surrounding towns to see what they do for coverage. The board has decided to do an 85/15 split meaning each employee pays 15%. Scott Champagne made a motion to make the change of health insurance coverage to 15% and Arthur Boutin seconded the motion. All were in favor of the motion.

7:36 PM Brian Higgins made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor of the motion.

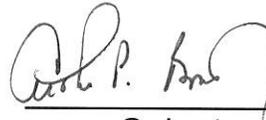
NEXT BOS MEETING: January 21, 2019 @ 6:30 pm at the Rail Road Station.

Respectfully submitted by Krystle Dow

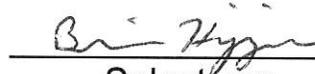
Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved
on: 01/21/2019