



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday February 3, 2020
6:30pm
Lisbon Railroad Station**

PRESENT: Scott Champagne, Selectman-Chair; Brian Higgins, Selectman; Arthur Boutin, Selectman.

PUBLIC: Arthur Fitzgerald

Approval of minutes from January 27th BOS meeting: Arthur Boutin made a motion to approve the January 27th BOS meeting minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Scott Champagne made a motion to approve the January 27th BOS non-public minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

Historical Society: Arthur Fitzgerald came before the board on behalf of the Historical Society. He was wondering where they stand on moving forward with the new proposed building for the historical society. Mr. Fitzgerald stated that they use Tom Smith for Mapping and that it can become costly. The board stated last they new there was about 15 feet between buildings, and they wanted to see the new building back about 5 feet not three. John stated that he for some reason remembered it being three feet and not five, but the board members remember it being five. Scott Champagne (Chair) stated that the Historical Society didn't need to

come before the board again before going to the ZBA (Zoning Board of Adjustments) and all the Board of Selectmen needed was a copy of the new drawing.

FYI from Jennifer Trelfa: Jennifer Trelfa provided the board with an FYI (before she retired). She provided the board with a copy of a Tax Collector's Deed showing the Town of Lisbon has taken Mr. Edward Rasicot's property for non-payment of property tax. This has a case number of #316-2016-ET-00063. Jennifer Trelfa suggested that this copy be filed with Mr. Rasicot's record file.

Abatement: Each year there is an abatement for Map U02 Lot 03. The reason for the abatement is the resident is asked to leave the water running a little bit to help with a freeze up. This resident gets a 20% discount, so the abatement is for \$15.16 on the water and \$17.88 on the sewer, which gives a new total of Water \$113.97 and Sewer \$135.51. Scott Champagne made a motion to approve the two abatement amounts and Arthur Boutin seconded the motion. All were in favor of the motion.

Letter from Jennifer Trelfa to BOS: In a discussion about the Town Clerk/Tax Collector position town counsel contacted. The reason being is as it stands (and has for many years) you have two separate elections for Town Clerk/Tax Collector. Town Counsel stated someone needed to petition the board to have it put on the ballot as one position. In the letter it states she (Jennifer Trelfa) hereby petitions the board to place an article on the town warrant proposing that the voters approve combing the officers of Town Clerk and Tax Collector, with the term of office to be three years.

Letter of Resignation: The board was presented with a letter of resignation from Officer Carney. Officer Carney thanked the town and police department for allowing her to serve our community.

Assessing RFP: The board of selectmen reviewed both RFP's and had a discussion. Scott Champagne (Chair) stated that he felt as they should stay with the current assessors for this year, the reason being is because we just finished a town wide-valuation and there are some errors that still need to be corrected. Scott stated that he also wanted to see in the contract that they will be in the office for eight hours a month and they will complete the MS-1 for the town. Scott stated that at the end of this year

(2020) they can hopefully then move to KRT Appraisal if they don't have a huge increase in pricing. Scott stated that he could contact CNP and discuss the changes that need to be made to the contract and then he will contact KRT Appraisal.

Warrant Articles: The board went over warrant articles and decided which ones the board should recommend. The board also discussed that any article that is a lease needs a two thirds majority vote. They also discussed that the order of the articles is a little different than what they originally had at the first budget hearing and the reason for it was some of the articles have been re-written and put up on the portal.

Updates: Scott Champagne stated that Charlie Hampson (Highway Supervisor) contacted him to let him know they found another leak on Pearl Lake Road and they would be shutting the water off tomorrow to fix the leak. Charlie stated he didn't believe the water would be off for a long period of time but wasn't 100% sure. Krystle Dow (Administrative Assistant) put out a public notice and put it up on the web page as well.

7:35 PM Brian Higgins made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor of the motion.

NEXT BOS MEETING: February 10, 2020 @ 6:30 pm at the Lisbon Railroad Station.

Respectfully submitted by Krystle Dow

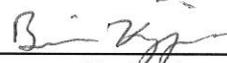
Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved
on: 02/10/2020