



**TOWN OF LISBON, NEW HAMPSHIRE  
INCORPORATED 1763**

**Board of Selectmen's Meeting  
Monday December 23, 2019  
Selectboard meeting at  
6:30PM  
Lisbon Railroad Station**

**PRESENT:** Scott Champagne, Selectman; Arthur Boutin, Selectman;  
Brian Higgins, Selectman; Krystle Dow, Administrative Assistant

**PUBLIC:** None

Approval of minutes from December 16, 2019: Brian Higgins made a motion to approve the December 16th minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

Brian Higgins made a motion to approve the December 16, 2019 Non-Public minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

Tax Bills: Tax Bills have been mailed out as of December 23, 2019. The town's tax rate for 2019 is 30.67. This is down from last year's rate of 31.42.

Life Squad Donation- A donation was made to the Lisbon Life Squad from New England Wire Technologies in the amount of \$325. Arthur Boutin made a motion to accept the donation and Brian Higgins seconded the motion. All were in favor of the motion.

Request for Use Form: A request for use for the Railroad Station has been submitted. This is for Lisbon Main Street Board Meetings. All meetings will take place on Wednesday (s) January 8, February 5, March 4, April 1, May 6, and June 3, 2020. Scott Champagne made a motion to approve and waive all fees and Arthur Boutin seconded the motion. All were in favor of the motion.

Letter from ECM (Building Inspector): A letter and photos in reference to 920 River Road came addressed to the board. The letter stated that he (Chris Hodge-Building Inspector) was asked to perform an inspection (by the towns attorney and board of selectmen) in reference to this property. The letter states that exterior decks and related framing are deteriorated. Interior floors and wall finish are in poor condition requiring complete repair, floor finishes have been removed entirely, and observation from below the structure indicated floor rot. The exterior siding is in poor condition with many holes and cracks. The letter states that while the unit is in rather poor condition it does not appear to be beyond repair.

Letter from ECM (Building Inspector): A letter and photos in reference to 1100 Presby Road came addressed to the board. The letter stated that he (Chris Hodge -Building Inspector) was asked to perform an inspection of this property. The letter states that all structures observed are in such deplorable condition they pose a threat to human health. The letter states the structures are beyond repair and should be immediately razed to avoid any entry of any kind.

RFP for Assessing: The board reviewed the RFP for Assessing and Scott Champagne made a motion to approve and put in the paper with a deadline of January 17<sup>th</sup> and Arthur Boutin seconded the motion. All were in favor of the motion.

Letter of Resignation: The Deputy Town Clerk/Tax Collector has provided the board a letter of resignation. He stated his last day as deputy will be December 31, 2019. Arthur Boutin made a motion to accept the resignation and Brian Higgins seconded the motion. All were in favor of the motion.

Encumbered Funds: The Town Clerk/ Tax Collector submitted a request to encumber funds and the Highway Department has submitted a request as well. The board decided to hold off until the December 30, 2019 meeting before approving as that will be the last meeting for the 2019 year.

Updates: Scott Champagne (Chair) stated that the Highway Department was notified of a sewer issue that occurred on Hilltop Road. The highway department stated that a line needed to be jetted out and that this has happened in the past but is NOT the town's responsibility.

Scott Champagne (Chair) stated that there was an issue with a broken water meter at what used to be Nips. Charlie Hampson (Highway Supervisor) stated that back in the fall he contacted the realtor in reference to the building and asked them if they would like the water shut off once it got cold and he was informed that they (the realtor company) would be heating the place so no the water didn't need to be disconnected. A caretaker of the property notified the highway department that the water meter had spilt. It has been decided that a bill for a new meter be sent to the realtor. All agreed.

**7:02 PM Arthur Boutin made a motion to adjourn and Brian Higgins seconded the motion. All were in favor of the motion.**

**NEXT BOS MEETING: December 30, 2019 @ 6:30PM at the Lisbon Railroad Station.**

*Respectfully submitted by Krystle Dow*

Board of Selectmen:



Chairman  
Scott Champagne



Selectmen  
Arthur Boutin



Selectmen  
Brian Higgins

Approved / Not Approved  
on: 12/30/2019