



**TOWN OF LISBON, NEW HAMPSHIRE  
INCORPORATED 1763**

**Board of Selectmen's Meeting  
Monday December 2, 2019  
Selectboard meeting at  
6:30PM  
Lisbon Railroad Station**

**PRESENT:** Scott Champagne; Brian Higgins, Selectman; Krystle Dow, Administrative Assistant

**PUBLIC:** None

Approval of minutes from November 25, 2019: Scott Champagne made a motion to approve the November 25th minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Approval of Non-Public minutes from November 25, 2019: Scott Champagne made a motion to approve the November 25<sup>th</sup> non-public minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

CNP Update: Letters have been sent out to homeowners to make them aware of their new assessed values. The list of values is up on the towns website and there is a copy at the town offices for viewing. Krystle Dow (Administrative Assistant) sent out a public notice letting people know that this list of values is on the town's website and at the office for viewing purposes.

Final Read: There is a final read for 20 Old Lincoln Avenue in the amount of \$205.77. The water is \$93.96, and the sewer is \$111.81. Brian Higgins made a motion to approve and Scott Champagne seconded the motion. All were in favor of the motion.

North Country Council Update: The board reviewed a letter at last week's meeting in reference to a Solid Waste Management grant that NCC (North Country Council) has received. The board wanted to talk to Fred Garofalo (Transfer Station Supervisor) and see if the Town of Lisbon needed to participate in this. Fred stated that the town does not need to participate as the town already does most of what the grant is for through Pemi-Baker. The board stated that no more discussion needs to be had in reference to this matter.

Utility Partners- Utility Partners sent a monthly report however the report is from October. In the monthly report it talks about the Landaff Pump Station and the check valves were replaced. It also states that Champlin Associates are scheduled to replace the control panel. In the report it talks about the Hydro Pump Station and the fact they are still waiting on J.A. Corey to receive the parts needed to repair the generator. There have been heating issues as well, but Utility Partners contacted JC Heating and Plumbing to correct the issues. The Wastewater Plant is down due to a circulator pump failure, the Water Street Pump Station generator building has an ignitor issue and the WELL building also has an ignitor issue.

Discussion on 920 River Road: A letter came in from Attorney Brien Ward in reference to 920 River road. The letter stated that Todd Mardin and Heather Walker are NOT the owners of the manufactured housing unit that is situated at 920 River Road. It states that the manufactured housing unit was illegally conveyed by bill of sale. The letter that was received has been sent to the town's attorney.

Updates: Roberts & Greene (Auditors) sent the DRAFT audit report for the board to review. Krystle Dow (Administrative Assistant) forwarded the email to all board members.

The Conservation Commission will be attending the next selectboard meeting which will be Monday December 9, 2019 to discuss Town Forests.

6:48 PM Brian Higgins made a motion to adjourn and Scott Champagne seconded the motion. All were in favor of the motion.

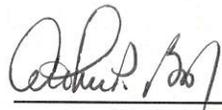
**NEXT BOS MEETING: December 9, 2019 @ 6:30PM at the Lisbon Railroad Station.**

*Respectfully submitted by Krystle Dow*

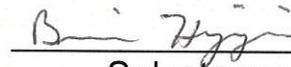
Board of Selectmen:



Chairman  
Scott Champagne



Selectmen  
Arthur Boutin



Selectmen  
Brian Higgins

Approved / Not Approved  
on: 12/9/2019