



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday December 18, 2017
6:30 pm
Central Street Railroad Station**

PRESENT: Scott Champagne; Brian Higgins, Selectman; Arthur Boutin, Selectman; Town Administrator; Sharon Penney;

PUBLIC: Thad Presby and John Izzo; Presby Construction; Jeff Dodge; Audrey Champagne; David Combs; Kristyna Sullivan;

Approval of minutes from December 11th BOS meeting:

Arthur Boutin made a motion to accept the December 11th BOS meeting minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Arthur Boutin made a motion to accept the December 11th Nonpublic BOS meeting minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Fire Department Building Committee: Jeff Dodge (Chairman) did a presentation with handouts on the new purposed building. The original price they had was 1 million 61 thousand dollars. They now have a price of \$986,543.84. The building committee has had 3-4 meetings in which they have changed, removed, and downsized to what they feel number wise is reasonable for the towns people. The building size is 100 x 66. Brian Higgins had several questions in reference to the kitchen fixtures. Audrey Champagne stated that they intend to apply for grants however they cannot get any grants until the building has been approved.

Utility Partners: Utility Partners provided a monthly report for the month of November.

School Street Barn: Arthur Boutin did touch base with Mr. Norton. Mr. Norton had given Arthur Boutin a copy of the contract and asked Mr. Boutin to see if he could get in touch with the contractor in which Mr. Boutin stated he would try. Arthur did make a few attempts and has had no response. Arthur did contact the other party where the contractor was working and they stated the work is complete so they are hoping Mr. Norton's is next on the list. Mr. Boutin also informed Mr. Norton that his camper needs to be moved in which he was aware.

LED lighting: Scott Champagne asked Sharon Penney (Town Administrator) if she sent the Lippard's an email in reference to the lighting and she stated she did. Sharon stated the lights are an S 800 series but stated that the wattage may be different for each light depending on the lights location.

Letter from state in reference to Keno: The Board of Selectmen and Town Clerk received a letter from the State of NH Lottery in reference to Keno. The board has made a decision to put on as a Warrant Article and the town's people can decide.

Building Permit for Peal Lake Road: Back in August a building permit was issued for a new property on Pearl Lake Road. This permit was never picked up even though the recipient was contacted several times. Krystle Dow (Administrative Assistant) sent back the check that accompanied the building permit along with a letter stating if they intended on building in the future they would need to obtain a new permit and send a new check as the check we had was outdated.

Financial Director Contract: Greg Colby (Financial Director) for the Town of Lisbon provided a 2018 contract for the boards review. The board had a few questions regarding the contract such as travel time, emails and text messaging. Once the board gets clarification from Greg they will sign the contract.

Letter from Walter Mitchell: A letter was sent to the board in reference to finalize the legal matter between Dot Blodgett and the Town of Lisbon. We are just waiting on a response from Attorney Heinz.

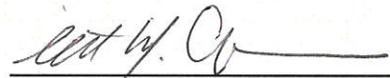
Town Administrator Updates: Sharon Penney (Town Administrator) stated that the Asset Management Grant and FEMA Grant both have been submitted. She stated that DES contacted her and would like her Scope of Work to be a little more elaborate. She stated she was going to make the necessary corrections so they could move forward.

Sharon stated she is working with Utility Partners on the 2018 contract. Scott Champagne stated that he has some things such as weekly meetings with Kevin Clement (Road Agent) that he wants in the contract.

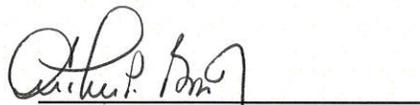
7:46 PM Arthur Boutin made a motion to adjourn and Brian Higgins seconded the motion. All were in favor.

NEXT BOS MEETING: January 2nd @ 6:30 pm at the Rail Road Station

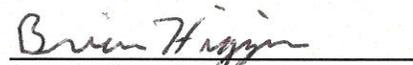
Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins