



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday December 11, 2017
6:30 pm
Central Street Railroad Station**

PRESENT: Scott Champagne; Brian Higgins, Selectman; Arthur Boutin, Selectman; Krystle Dow, Administrative Assistant; Town Administrator; Sharon Penney; Town Clerk/Tax Collector; Jennifer Trelfa

PUBLIC: Rob Lauricella; Utility Partners; Terry and Josh Welch; Welch's Water & Wastewater; Jason Cartwright

Approval of minutes from December 4th BOS meeting: Brian Higgins made a motion to accept the December 4th BOS meeting minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

Brian Higgins made a motion to accept the December 4th Nonpublic BOS meeting minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

Public: Jason Cartwright asked the board if this was the meeting in reference to the new fire station. The board stated that the next meeting for the new fire station building committee would be Monday December 18, 2017.

RFP Submissions: Two companies submitted bid proposals for water and waste water operation contract on December 8th. They were Utility Partners and Welch's Water & Wastewater. Chairman Scott Champagne thanked both companies for their submissions. Once the submissions were

received they were opened, signed and scanned in immediately after the deadline date and time. Copies of each proposal were sent to each board member (individually) along with the score sheet. Each member was to review the proposals and score them based on the score sheet that was provided. Each board member scored as follows: Brian Higgins scored Welch's for a total of 390 and Utility Partners for a total of 385; Arthur Boutin scored Welch's for a total of 515 and Utility Partners for a total of 525; and Scott Champagne scored Welch's for a total of 475 and Utility Partners for a total of 535. Scott Champagne stated the biggest difference between the two companies was the price. There was about a \$30,000 difference in price. Scott Champagne stated that the town will select with Utility Partners as the system operator for the new contract which will cover a two-year period. The existing contract (Utility Partners) ends 12/31/17.

School Street Barn/Main Street Burned House: It was brought to the town's attention that the 120 School Street barn has had nothing happen to it since the homeowner got the demolition permit many week ago.

Selectman Arthur Boutin has tried to make contact with Mr. Norton since last week's meeting but has been unsuccessful. In reference to the house on Main Street destroyed by fire, Scott Champagne has sent an email to the Fire Marshall's office and is waiting for a response.

LED lighting: Scott Champagne asked Sharon Penney (Town Administrator) if she sent the Lippards an email in reference to the lighting and she stated she was still waiting on some answers as to the type of bulb and costs.

Letter from Bath Fire Department: The Board of Selectmen received a letter from the Town of Bath Fire Chief William Minot stating that he has instructed Grafton Dispatch to remove Lisbon Life Squad from all automatic service runs in Bath unless requesting mutual aid coverage by Woodsville Ambulance.

Letter from Mr. Woolsey: Mr. Woolsey had recently purchased a piece of (tax lien) property from the Town. Mr. Woolsey stated that he would like to have this property re-assessed as the current condition of the property was deplorable at the time of sale. He stated that the last assessment was \$79,000 and he is looking for a re-evaluation to reflect the actual fair market value.

Final Water Sewer Bill: There is a final reading for water/sewer bill for 71 Water Street. The board all signed off on the reading/invoice.

Deeds: The board had three deeds to sign. All three deeds were in reference to property that was purchased at the town auction. The board signed all three deeds.

Town Administrator Updates: Sharon Penney (Town Administrator) stated that Zachary Mosher from Utility Partners sent her an email in reference to the antennas at the tanks and the fact that they have been installed so the existing phone lines can be canceled.

Sharon stated Utility Partners will not be here tomorrow to install the new wastewater pump due to the anticipated snow storm and that Zach has also put off tomorrow's water testing until next week.

Sharon provided the board with NHMA calendar dates for budget hearings. The board has decided to hold the first budget hearing January 22, 2018 at 6 pm. Jennifer Trelfa was going to contact the school to see if it would be ok to use the library. They also decided to have the second budget hearing date in place and they have decided upon February 12th.

Scott Champagne made a motion to go into nonpublic @ 7:22 PM under RSA 91-A, I and II in reference legal matters. Arthur Boutin and Brian Higgins seconded the motion. All were in favor of the motion.

7:39 PM Came out of non-public and Arthur Boutin made a motion to adjourn and Brian Higgins seconded the motion. All were in favor.

NEXT BOS MEETING: December 18th @ 6:30 pm at the Rail Road Station

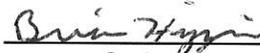
Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins