

Town of Lisbon, New Hampshire

Cemetery Trustees Meeting Minutes for September 20, 2017

Meeting convened at 9:01 a.m.

In attendance: Todd Colby, Ina Lippard, Terry O'Brien, and Michael Petriccione

Agenda item #1: Approve the minutes from August 16, 2017.

Agenda item #2: Discuss headstone replacement work at Grove Hill Cemetery.

On August 20th Terry O'Brien and Michael Petriccione visited Grove Hill Cemetery to photograph and prepare a list of headstones for replacement by the Littleton Monument Company in the spring of 2018. Thirteen photos of fourteen headstones and a descriptive list of the stones were evaluated by the trustees. It was agreed to forward all of this information to Littleton Monument for an itemized quote in order to determine future action.

Agenda item #3: Discuss the planned cleaning of headstones by Littleton Monument Co.

Todd Colby indicated that the work had not yet been started and would probably not begin until later in the fall. Terry O'Brien said he would contact Mr. Hanks to check on his plans.

Agenda item #4: Discuss insurance for Grove Hill and Salmon Hole Cemeteries.

Selectman Scott Champagne, who happened to be in the Town Hall during the meeting, informed the trustees that a refund of \$243.00 would be returned to the town from Primex Insurance for unnecessary duplicate coverage of town and cemetery properties, excluding monument stones which require separate coverage and are insured in a policy with the Cincinnati Insurance Company. He indicated, however, that only Grove Hill is covered under the Cincinnati policy as, to his knowledge, the town does not have paperwork showing that it owns Salmon Hole. It was clear to the trustees that this situation must be resolved as soon as possible so Salmon Hole can be protected. It was agreed to research the matter, and if necessary, consider legal proceedings to allow Lisbon to gain ownership of Salmon Hole Cemetery.

Agenda item #5: To consider any other business that may come before the trustees.

Terry O'Brien said he had received an invoice from Carrot-Top Industries for \$706.40 for five gross of American flags used to decorate the cemeteries. It was agreed to make payment from cemetery maintenance funds.

Todd Colby reported that tree removal at the plot of Almon and Eula Paige (plot #558.5), as requested by the family, had been completed.

Todd Colby said he had decided to deny a request by members of the Boyce family to "trade" their unused plot (#2249) for another.

Terry O'Brien informed the trustees that the request of Jeff Ruggles to purchase a plot in the Grove Hill Cemetery over time had been resolved with Mr. Ruggles making full payment for the service.

The meeting concluded with Terry O'Brien reminding the trustees of the need to start the process of transcribing available records for the Grove Hill Cemetery into a more accessible format, suggesting doing this section by section.

The meeting was adjourned at 9:55 am.

Respectfully Submitted,
Michael Petriccione, Trustee