



**TOWN OF LISBON, NEW HAMPSHIRE  
INCORPORATED 1763**

**Board of Selectmen's Meeting  
Monday August 7, 2017  
6:30 pm  
Central Street Railroad Station**

**Approval of minutes from July 31<sup>st</sup> BOS meeting:** Arthur Boutin made a motion to approve the July 31<sup>st</sup> minutes and Brian Higgins seconded the motion. All were in favor of the motion.

**Review and sign Extended Authority Agreement for Police coverage between the Town of Lisbon NH and Landaff NH:**

Chief Pinson wrote up an agreement and sent it to the AG's office which approved the language of the agreement. The town of Landaff will be charged \$65 an hour which reflects a police detail rate and they are looking for roughly four hours of coverage a week from Lisbon PD. The town of Lisbon uses Littleton District Court and the town of Landaff uses Haverhill District Court but in order for Landaff to be able to use Littleton District court for police prosecution matters, the change must go through the legislature first. This change in process has begun. Scott Champagne made a motion to sign and accept the Extended Authority Agreement between the Town of Lisbon and the Town of Landaff. Arthur Boutin seconded the motion. All were in favor of the motion.

**Nonpublic Session Form- Do we want to adopt this form? :**

Any nonpublic sessions that are held really need to be by the book and straight forward in terms of 91:A procedure. The form that the board reviewed is a generic nonpublic form. This form is basically a step by step when going into nonpublic meeting session. The board was wondering if the Buffington Fund applications are a violation of HIPPA. Also the board was wondering if they should include a sign-off section in the application

about disclosing information. Scott Champagne asked the town administrator (Sharon Penney) to check with NHMA (New Hampshire Municipal Association) on this subject.

**Quitclaim Deed- Map R3 Lot 1/Wayne and Jean Mardin:** All board members have reviewed and signed the deed.

**Intent to Cut-R36 Lot 3:** An Intent to cut was filled out once before from the same parties but they had the wrong road listed on the form. The new intent form has the correct road name and all parties have signed in the proper places. The board reviewed the Intent to Cut and signed it.

### **Town Administrator Updates:**

**CAI GIS Update-** The proposal from Franco Rossi came in. This is in reference to the needed spatial GIS reconciliation of town parcels. Cost for the spatial data reconciliation would be \$17,200 with ten percent cost up front upon execution of the contract. The Board is interested in completing this upgrade eventually but may not necessarily have this as a line item in the budget for this coming fiscal year.

**Well Update-** The Asset Management Grant that the town would apply for from DES has a long shelf life as the protocol is very flexible. If the town has certain equipment and or skill sets available, they may be able to put these forth in the grant application as an "in-kind" match to reduce the \$20,000 cash match the town must raise for the grant application. No E.coli was found in the last testing of Well #1 that took place on August 1 and the Coliform was lower than in July (when the contamination first resurfaced) at 3.1 MPN/100 ml. Randy from DES said it wouldn't be a bad idea to go ahead with the gravel pack disinfection of Well #1. Sharon also spoke with Paul Hatch of NHDOS and he stated that there may be some FEMA monies available if it can be proved that the 7/1/17 intense rain storm contributed to the contamination.

7:42 pm Scott Champagne makes a motion to adjourn and Brian Higgins seconded the motion. All were in favor of the motion.

**NEXT BOS MEETING: August 15<sup>th</sup> (TUESDAY) @ 6:30 pm at the Rail Road Station**

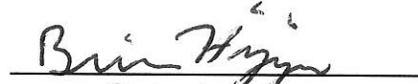
Board of Selectmen:



Chairman  
Scott Champagne



Selectmen  
Arthur Boutin



Selectmen  
Brian Higgins