



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday August 21, 2017
6:30 pm
Central Street Railroad Station**

Approval of minutes from August 15th BOS meeting: Arthur Boutin made a motion to accept the August 15th BOS meeting minutes and Brian Higgins seconded the motion. All were in favor of the motion.

Resignation Letter from Jan Marshall: Jan Marshall sent the Board of Selectmen a letter stating she is resigning from the volunteer Advisory Budget Committee. She stated she still plans to remain on the ZBA. All board members read the letter. Arthur Boutin made a motion to accept Jan's resignation and Brian Higgins seconded the motion. All were in favor of the motion.

Paving Bids: Two bids were submitted to the town in reference to paving. The first bid was from Blaktop in the amount of \$70,199.18. The second bid was from Pike Industries in the amount of \$86,414.00. Brian Higgins made a motion to accept the bid from Blaktop in the amount of \$70,199.18 and Arthur Boutin seconded the motion. All were in favor of the motion.

Request for Purchase Form: Kevin Clement (Road Agent) put in a request to purchase sand for the winter. Kevin stated that normally each year the town purchases 3,000 yards but there is a surplus so they only need to purchase 2,000 yards. The total cost of the purchase is \$22,500 and there are enough monies in the budget line for this purchase. Arthur Boutin made a motion to accept the request for sand in the amount of

\$22,500 and Brian Higgins seconded the motion. All were in favor of the motion.

Cemetery Deeds that need signatures: The Town Clerk/Tax Collector brought forth five deeds that the board needed to sign. The five plots that have been sold are at Grove Hill Cemetery. The monies for each plot have already been paid. All board members signed each deed.

Senate Bill 38-Notices to go out for Public Hearing to accept \$67,230.37 with a Public Hearing Date of 9/11/2017: An ad has been placed with the Courier in reference to the Public Hearing set for September 11, 2017 and acceptance of unanticipated state funding. These monies are unanticipated Highway Block Grant monies the town recently received from NHDOT. These monies represent additional funding beyond the regular highway block grant monies the town receives each year in several increments. This money can be used for previously unscheduled repairs such as the state red-listed bridge on River Road. Kevin Clement (Road Agent) gave the board an estimated cost of \$45,000 - \$50,000 for improvements to fix the bridge on River Road during the 2018 construction season. Making these improvements can get the bridge off the state's red list.

Update on 640 Cole Plain Road: The Tax Collector/Town Clerk stated that before 2015 the building was assessed at \$22,500. Scott Champagne stated that instead of sending a letter he was going to call the landowner and let them know that the building was going to be re-assessed.

Update on 120 School Street: There currently is no update as the town is waiting for the contractor that is demolishing the barn to obtain an asbestos permit before the process can begin.

Town Administrator Updates: Sharon Penney let the board know that the additional chlorination of WELL #1 began this morning.

A meeting was held with Utility Partners. Present were Sharon Penney (Town Administrator), Arthur Boutin (Selectman), Rob Lauricella and Dave Sircle (Both from Utility Partners). In the meeting Utility Partners were

asked to come up with a proposal to include all tasks they felt were necessary to run the Water/Waste Water systems for the Town of Lisbon. It was brought to their attention that flushing of the hydrants needs to be included in any scope of work.

The town finally received two proposals for replacement of one of the original waste water treatment plant pumps. The first quote was from AAA Fay in the amount of \$18,457.12 plus freight costs. The second quote was from Champlin Associates. This quote gave three options on pump types; the first option being the Cornell Option which is \$8,780. The second option is a Deming Close Couple pump in the amount of \$8,680 and the third option is the Deming Frame Mounted pump in the amount of \$9,758 which would not have to be retrofitted during installation as would the other two pump types. The board decided that retrofitting of new pumps could be problematic and could possibly be a source of future repair issues.

Laramie Water Resources will be doing the installation for \$1,000.00 which is an added cost to any of the Champlin Associates pump quotes. The board decided to go with Champlin Associates and Laramie Water Resources with option 3. This is the Deming Frame Mounted Pump Model 7190 in the amount of \$9,758 with the \$1,000 labor cost. Arthur Boutin made a motion to accept the Champlin Associates and Laramie Water Resources option 3 in the amount of \$9,758 and \$1,000 (\$10,758 total) and Brian Higgins seconded the motion. All were in favor of the motion.

Public:

Dave Combs (Lisbon Life Squad) came before the board with an employment application for the life squad department. The applicant passed the EMT testing but has not completed a background check yet. The board discussed that they can accept the application with a pending status until the applicant completes the background check. Brian Higgins made a motion to accept the application with a pending status until the background check is complete. Arthur Boutin seconded the motion. All were in favor of the motion. Scott Champagne recused himself of this vote as he is part of the Lisbon Life Squad.

Audrey Champagne came before the board as a representative of the Fire Department Building Committee. Audrey had a change of usage driveway form for the board members to sign. This form is for NHDOT in reference to where the new station would go. There is no charge in sending in the form. This is going to be helpful when looking at plans for a new station and if changes need to be made in reference to the driveway or parking, submission of this form to NHDOT District 1 will notify the town of changes that need to occur. There are currently no citizens on the Fire Department Building Committee as they are trying to gather all the information and plans on the new location before they get the public involved. Arthur Boutin made a motion to sign the form and Brian Higgins seconded the motion. All were in favor of the motion. Sharon Penney offered to mail the form to the Lancaster NH District Office and be the town hall contact. Audrey stated that the committee will be meeting again on August 31, 2017.

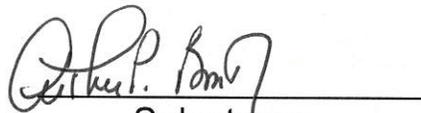
Arthur Boutin made a motion to adjourn at 7:55pm and Brian Higgins seconded the motion. All were in favor of the motion.

NEXT BOS MEETING: August 28th @ 6:30 pm at the Rail Road Station

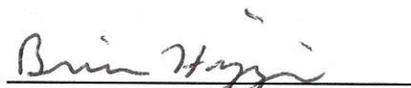
Board of Selectmen:



Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins