



**TOWN OF LISBON, NEW HAMPSHIRE
INCORPORATED 1763**

**Board of Selectmen's Meeting
Monday August 20, 2018
6:30 pm
Rail Road Station**

PRESENT: Scott Champagne, Selectman-Chair; Brian Higgins, Selectman; Arthur Boutin, Selectman; Krystle Dow, Administrative Assistant; Jennifer Trelfa, Town Clerk/Tax Collector

PUBLIC: Chester and Candy Spruil; Audrey Champagne

Approval of minutes from August 6th BOS meeting: Arthur Boutin made a motion to approve the August 6th BOS meeting minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Approval of Non-Public minutes from the August 6th BOS meeting: Arthur Boutin made a motion to approve the August 6th non-public meeting minutes as written and Brian Higgins seconded the motion. All were in favor of the motion.

Public- Timothy Egan of Sugar Hill came before the board as he is a write in for the Democratic Party for District 2. Tim stated he is thinking about the region all the time and how to create more development for career opportunities in this area. He provided his background on himself and a bit about his family. He did ask the board what changes they would like to see. Scott Champagne (Chair) stated that he would like to see the school aid funding not get cut by 4% each year as there is a high demand for teacher aids. He also stated that he would like to see our current use laws change.

Meaning if someone owns a second home here in town they need to be taxed at a higher rate as its not there permanent residence.

Signatures on the MS-535- The MS-535 has been completed and needed the boards signatures so it could go on the portal so the town tax rate can be set for next year.

Atwood Street Follow Up: Krystle Dow (Administrative Assistant) pulled all bills that pertained to the Atwood Street (Darling Project) residence in which the board reviewed. The town needed help from Schofield Septic in reference to this matter which did require more man hours than what was initially quoted. Kevin Clement (Road Agent) agrees that there was more time put into the job than what had been proposed. The board reviewed all the information provided by Ms. Darling and the information that the highway department provided. After review it has come to the conclusion that Ms. Darling is not owed any money.

Bridge Information from Eckman Engineering: Kevin Clement (Road Agent) had provided bridge information for the Plains Road Bridge that is from Eckman Engineering, LLC. The board looked over the information but feel at this point in time the focus should be on the River Road Bridge first. The reason being is because there is only one point of access for the River Road Bridge and the Plains Road Bridge has two access points. Also the board feels as though the River Road Bridge should come first as lots of heavy trucks travel across the bridge frequently. It was suggested by Eckman Engineering that the abutment be fixed. The board is looking for numbers from Eckman Engineering on fixing the abutment; Kevin Clement (Road Agent) does not have the numbers yet. Once he get the numbers he will make sure the board is provided with the information.

Fisher Property Follow Up: Barbara Vitale (Landowner) called and spoke with the Administrative Assistant (Krystle Dow). Krystle explained to Barbara Vitale that the town was going to be taking the building and asked her if she planned on charging the town rent. Barbara said she would not charge the town rent as she hasn't received rent in nearly two years. Krystle Dow (Administrative Assistant) explained that it would a minimum of six months before the building was cleaned up and or removed. Barbara said as long as the town planned on cleaning up then it didn't matter how long it would take she would not charge rent as she would like the property cleaned up as well.

Building Permits and Fees: Chris Hodge (Building Inspector/Code Enforcement Officer) provided the board with a new permit form he would like to use. At the last board meeting it was discussed that the Planning Board review the Building Permit Fee Schedule and make any changes they feel necessary. Once completed they were to provide the Board of Selectmen with the changes they deem necessary and then the Board of Selectmen would go over their suggestions. That being said the Board went over the Building Permit Fee Schedule and the new proposed changes that the Planning Board recommended. The board has decided that at the next meeting they will finalize all pricing and the new applications as there were still a few definitions that were unclear.

Intent to Cut: There was a intent to cut that was submitted for Oregon Road, Map R10 Lots 4, 6, and 7. All three board members signed.

Monument Discussion: After further discussion and speaking with Tom White it is said to be believed that the monument belongs to the Lions Club.

Town Clerk/Tax Collector: Jennifer Trelfa (Town Clerk/Tax Collector) followed up with Marta Clark and Marta was ok with taking money the 9% off the next bill.

There was a final water sewer bill for 63 Armstrong Ave that needed the board's signatures. All three board members signed.

Updates: Audrey Champagne came before the board of behalf of Lisbon Life Squad in which they received three donations through their PayPal account which totals \$160.00. The donations date back from May thru June. Arthur Boutin made a motion to accept all three donations for a total of \$160.00 and Brian Higgins seconded the motion. All were in favor of the motion. Scott Champagne recused himself of the vote.

Audrey Champagne came before the board as the Building Committee representative came before the board. She presented the board with an invoice from Presby Construction in reference to the new Fire/EMS/EOC building. Audrey stated to the board that the building is 42% complete. She also stated that all the windows are in and the garage doors have been ordered. Brian Higgins made a motion to pay the \$165,300.00 invoice and Arthur Boutin seconded the motion. All were in favor of the motion. Scott Champagne recused himself of the vote.

Audrey Champagne as Treasurer came before the board and stated that two of the town's notes were paid off. She believes one was the police cruiser and the other was the school generator note. She will look into it to be sure. She also stated that the town had paid back the TAN (Tax Anticipation Note).

8:18PM Scott Champagne made a motion to go into nonpublic to discuss a Buffington Fund application and Personnel matters. All board members were in favor of the motion.

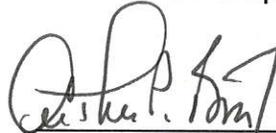
9:10 PM The board came out of nonpublic and Brian Higgins made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor of the motion.

NEXT BOS MEETING: September 4, 2018 @6:30 at the Rail Road Station.

Respectfully submitted by Krystle Dow

Board of Selectmen:

Chairman
Scott Champagne



Selectmen
Arthur Boutin



Selectmen
Brian Higgins

Approved / Not Approved on: 9/04/2018