



**TOWN OF LISBON, NEW HAMPSHIRE  
INCORPORATED 1763**

**Board of Selectmen's Meeting  
Monday August 19, 2019  
Selectboard meeting at  
6:30PM  
Lisbon Railroad Station**

**PRESENT:** Scott Champagne, Selectman; Arthur Boutin, Selectman; Krystle Dow, Administrative Assistant

**PUBLIC:** Frank J Barrett Jr, Arthur Fitzgerald, Dot Wiggins, Roger Robar, William Stebbins

Approval of minutes from August 5, 2019: Scott Champagne made a motion to accept the August 5th minutes as written and Arthur Boutin seconded the motion. All were in favor of the motion.

Historical Society Discussion: The Historical Society came before the board with their architect Frank J. Barrett Jr. Mr. Barrett provided everyone a copy of the site plan design. The Historical Society had previously been to the ZBA (Zoning Board of Adjustments) and were denied their variances. This new plan shows the building turned at a 90-degree angle. Mr. Barrett stated that the town could merge the two existing lots together to make one large lot and Scott Champagne (Chair) stated that he has been doing some research and was considering swapping lots with Connors. Scott did state that a lot line adjustment could be a possibility. Scott Champagne stated that he wanted to check with the towns Attorney before going further. He stated that he will be in touch with Dot Wiggins and let her know what the

Towns Attorney says. Arthur Fitzgerald asked Scott Champagne if a month was a good time frame as they have some fund raising that needs to be done. Scott stated that a month is fine for the time frame.

Public: Bill (William) Stebbins from 5 Acre Drive came before the board in reference to a bad smell. Bill stated that he has lived at the property for the last year and has never had an issue until this year. He stated that he did go to the town garage and let them know and they told him that he needed to speak to Zac Mosher (Utility Partners). Bill said that he knows they have been having problems done at the pump station and wasn't sure what the issue is but he doesn't like the fact that he can't open his windows on a nice summer day or sit on his back porch due to the smell. Bill said he sees Zac go to the pump station, but he never seems to get out of his car. He said Zac usually pulls in puts it in reverse and leaves. Bill did say his wife was able to talk to Zac for a moment one day, but he figured coming to the board would help and hopefully the smell will get resolved. Scott Champagne (Chair) stated that they will look into getting a deodorizer to help and, they will look into putting foam around the wires to see if that helps some. Scott did tell Bill to come back to the board in a week or two if the smell doesn't seem to be going away.

Horizons Engineering-: Cathy Conway (Horizons) and Jon Warzocha (Horizons) came before the board in reference to a few projects the town is working on. One of the main goals is to look at new WELL sites for the towns water system. Horizons Engineering has put together a preliminary opinion of probable cost list for the Town of Lisbon new WELL field and distribution improvements, which the rounded total project cost is roughly \$3,440,000.00. Jon stated that he would be in touch with the board members as he plans to come to town next week and look at tax maps and then do a drive around for a few places he has in mind that may make potential sites and stated that any board member is welcome to ride along. Cathy Conway stated there are many grants that are available for drinking water and what they will do is look into all of them and see what best fits and if that means combining a few different grants to make one work for the town then that's what will be done. Scott Champagne also informed Cathy and Jon that the town was looking at putting the Pearl Lake Dam engineering study on as a warrant article.

Library: The Lisbon Public Library was awarded a grant to have a feasibility study done to the library for handicap accessibility. There is a lot of paperwork that needs to be filed with the state and Scott Champagne

(Chair) had reached out to the stated and asked who should be responsible for filing all the documentation and was told that usually there is a Grant Administrator. Scott Champagne (Chair) reached out to the library trustees and asked them how they wanted to handle this, and they will have Donna Lane (CDBG Consultant who filed original application) be the Grant Administrator.

Transfer Station Discussion: A rate increase has happened with Casella Waste Management. The previous cost for a double container hall was \$148.20 and the new cost is \$274.14. The previous cost for single container was \$203.00 and the new cost is \$380.26. Fred Garofalo (Transfer Station Supervisor) stated in order to help cover the new haul costs it may be worth raising bag prices and C&D pricing. Large bags are currently \$3.00 and could be raised to \$3.50 and small bags are \$2.00 and can be raised to \$2.50. The price for C&D is currently 10 cents a pound and can go to 15 cents a pound. The town has reached out the both Lyman and Landaff boards as to their opinion on this issue. Lyman did say that they agree to the price increases that Fred has suggested, and we are looking for input from Landaff still. Krystle Dow (Administrative Assistant) will send another email to Landaff and get input from their board as well. A decision will be made on Monday 8/26/2019 at the next board meeting.

Agreement for Assessing: The Town of Lisbon's assessing company Commerford Neider Perkins, LLC (CNP) and the Town of Lisbon have made an agreement to hire Mary Pinkham-Langer as a subcontractor to help with the Town of Lisbon's gravel pits. Mary will be able assist CNP with their assessment of the excavation sites and will be part of CNP's final established values. Mary will also provide CNP the proper information for the LUCT (Land Use Change Tax) assessments. Mary sent a subcontract for the board to review and sign and it will need Mary's signature along with CNP's signature. Mary's hourly rate is \$48.00 an hour plus travel time and the rate for 30 minutes or less is \$24.00. Any time over 30m minutes will be charged at the full hourly rate. Arthur Boutin made a motion to sign the subcontract between The Town of Lisbon, Commerford Neider Perkins and Pinkham Assessing Services LLC and Scott Champagne seconded the motion. All were in favor of the motion.

Discussion on LRH: An email was sent to the town offices in reference to set up a meeting with the town to discuss Occupational/Employee Health and the new Urgent Care Center along with other offerings that may assist the town, employees and residents. The board had a discussion and feel

as though they do not need to meet with a representative from LRH for them to solicit their business offerings. Arthur Boutin made a motion pass over the discussion with LRH and Scott Champagne seconded the motion. All were in favor of the motion.

Intent to Cut: An Intent to Cut for Map R 42 Lot 10. The property is located on Pearl Lake Road and belongs to Leo Dickinson. Scott Champagne made a motion to approve and sign and Arthur Boutin seconded the motion. All were in favor of the motion.

Final Read: A final read was done for 113 School Street in the amount of \$117.33. Scott Champagne made a motion to approve and Arthur Boutin seconded the motion. All were in favor of the motion.

Oath of Offices: There have been several Oath of Offices that need to be signed. The first is for Betsy Stead to be on the Conservation Commission. The second is for Tucker Clark to be on the Zoning Board of Adjustments. The third is for Steve Toutant to be on the Zoning Board of Adjustments. Arthur Boutin made a motion to accept all Oath of Offices and Scott Champagne seconded the motion. All were in favor of the motion.

Final Read: A final read was needed for 25 North Main Street. The water is \$54.21, and the sewer is \$65.03. Scott Champagne made a motion to approve and sign and Arthur Boutin seconded the motion. All were in favor of the motion.

Abatements: An abatement is needed for 75 Armstrong Ave as a final read was done on this property and the sale fell thru. The water amount is \$172.26, and the sewer amount is \$204.14. Scott Champagne made a motion to approve and sign and Arthur Boutin seconded the motion. All were in favor of the motion.

An abatement is needed for 70 Woolson Road as the bills went out while Jennifer Trelfa (Town Clerk/Tax Collector) was away and there was an issue with this bill (way higher than should have been). The resident did call the office while Jennifer was away and was told this issue would be dealt with. Since Jennifer's return the resident has called and spoken with her. The abatement for water is \$3,433.42 and sewer in the amount of \$4,048.89. Scott Champagne made a motion to approve and sign and Arthur Boutin seconded the motion. All were in favor of the motion.

Pole Licensing: Eversource has several poles on Peral Lake Road that they want to replace. The numbers are as follows: 200/107; 200/108; 200/109; 200/110; 200/111; 200/112; and 200/113. Scott Champagne made a motion to sign and approve and Arthur Boutin seconded the motion. All were in favor of the motion.

**8:14 PM Scott Champagne made a motion to adjourn and Arthur Boutin seconded the motion. All were in favor of the motion.**

**NEXT BOS MEETING: August 26, 2019 @ 6:30PM at the Lisbon Railroad Station.**

*Respectfully submitted by Krystle Dow*

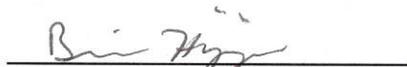
Board of Selectmen:



Chairman  
Scott Champagne



Selectmen  
Arthur Boutin



Selectmen  
Brian Higgins

Approved / Not Approved  
on: 08/26/2019