

# Town of Lisbon, NH

PO Box 222, Lisbon, NH 03585  
ph: Town Clerk: (603)838-2862 | Selectmen's Office: (603)838-6376  
fx: (603) 838-6790

## Board of Selectmen Minutes 12/10/2012

### Town of Lisbon

Selectmen's Meeting Minutes  
Meeting Date: December 10, 2012

Selectmen Present: Ruth Robar (RAR), Michael Carver (MC), Peter Nightingale (PN)  
Town Administrator: Joe Wiggett  
Administrative Assistant: Barbara Menchin

RAR opened the meeting at 4:00 pm

Bills and manifests were approved. MC made a motion to accept the minutes of the December 3, 2012 Board meeting, PN 2<sup>nd</sup>, so voted.

#### **SELECTBOARD:**

MC moved to enter non-public session per RSA 91-A:3 II (c) for the purpose of discussing a Buffington Fund application. RAR 2<sup>nd</sup>. All members voted in favor taking JW and BM with them.

Resumed public session. RAR moved to seal the minutes. MC 2<sup>nd</sup>. So voted all.

#### **TOWN ADMINISTRATOR:**

JW discussed waiting for a quote for Health Insurance from New Hampshire Interlocal Health Insurance. BM stated she needed to FAX in the paperwork to LGC Healthtrust by December 14, 2012 or health insurance could be dropped by LGC.

JW spoke with Mr. Eddy Moore of Littleton regarding the Profile Region Television Consortium stating that the annual fee back to the town could increase.

#### **ADMINISTRATIVE ASSISTANT:**

BM discussed the Local Government Center Contribution Holiday Refund she received. The Board discussed portions to give back to the employee. BM to write refund checks to the employees according to if they are enrolled in a single, 2-person or family health plan.

#### **DEPARTMENT HEAD:** Terrence Welch (Welch's Water & Wastewater)

The Board asked TW what his future plans were regarding the Town water and wastewater. TW stated there is a need to get the water distribution straightened out. TW stated there is a need for one water grader license, one wastewater license, water distribution license and in the near future a wastewater collection license. He stated he would like to see Mr. Chris Hicks (Lisbon Public Works) get his license if Mr. Hicks wanted to get his license. He further stated he would cover until Mr. Hicks received his license. Going forward he stated the town needs a full-time employee as an operator.

TW stated he received information from the Department of Environmental Services regarding mapping the Town water/wastewater system.

TW stated he would like to encumber funds to replace the water/wastewater roofs.

#### **DEPARTMENT HEAD:** George Stevens (Lisbon Fire Department Chief)

GS requested the Board for a policy as to if there is a fire that totally destroys a building, at what point does the owner need to take the building right down to the land.

GS discussed two telephone poles that are bundled together on Main Street which should be removed. He stated the Public Utilities Commission need to be informed.

GS stated he had a few more expenses for the 2012 budget and anything remaining could go back to the town.

**PUBLIC INPUT:** Lisbon Library Trustees

The Library Trustees discussed their proposed 2013 budget with the Board.

MC made a motion to recess, PN 2<sup>nd</sup>, so voted all.

Meeting recessed 6:40 pm till Tuesday, December 11, 2012 at 12:30 am.