

Town of Lisbon, NH

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Board of Selectmen Minutes 10/08/2012

Town of Lisbon

Selectmen's Meeting Minutes
Meeting Date: October 8, 2012

Selectmen Present: Ruth Robar (RAR), Peter Nightingale (PN), Michael Carver (MC)
Town Administrator: Joe Wiggett
Administrative Assistant: Barbara Menchin

RAR opened the meeting at 4:00 pm

Bills and manifests were approved. MC made a motion to accept the minutes of the October 1, 2012 Board meeting, RAR 2nd, so voted.

SELECTBOARD:

RAR spoke about the need for a Data Recovery Policy. JW will do some research to get a sample policy that may fit the Town's needs.

TOWN ADMINISTRATOR:

JW informed the Board that the MS-1 and the MS-4 were completed.

JW presented the Board with a Quit Claim deed which deeded back to the owner a piece of property that had been deeded by the Town for back taxes as the owner of the property paid all back taxes.

JW informed the Board he had spoken to Mr. Kevin Clement (Lisbon Public Works) regarding a request to purchase an injector pump for the Hydro Boulevard generator.

JW told the Board that Primex would like to quote the Town on insurances. The Board stated if JW had the time, then see what information he could present to the Board.

JW presented the Board with the schedule for the Department Heads to meet with the Board regarding their individual 2013 budgets.

JW sent the a response to the questions the Warrant Article V Committee needed prior to starting their research.

ADMINISTRATIVE ASSISTANT:

BM presented the Board with an abatement request for a resident who had a water leak. The abatement was denied.

The Board requested BM to contact various contractors to get a quote on making the men's room handicap assessable.

DEPARTMENT HEAD: Jennifer Trelfa (Town Clerk/Tax Collector)

JT presented the Board with an Election Warrant. The Board signed.

JT spoke to the Board regarding the need to change software or her Clerk Works as she is having so many problems with the current software company. She presented the Board with a quote and asked if this could be corrected by January 1, 2013. The Board approved the new software.

JT informed the Board that Mr. David Trahan has requested a meeting with all election officials for Tuesday, October 9, 2012 at 12:30 regarding the upcoming elections.

PUBLIC INPUT: Florence Webb (Lisbon Main Street)

FW spoke to the Board regarding the Town Sign and who owns the sign located on Town land. After much discussion, BM suggested she contact Mr. Walter Johnson (former Lisbon Town Administrator) to see if he could recall if the Chamber of Commerce donated the gazebo as well as the sign to Lisbon Main Street.

FW informed the Board that she had contact Littleton Regional Hospital, Cottage Hospital and a private doctor regarding the use of the former Lisbon Medical Center. To date, FW has not had a response from anyone.

MC made a motion to adjourn, PN 2nd, so voted all.

Meeting recessed 6:35 pm.