

Town of Lisbon, NH

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Board of Selectmen Minutes 10/01/2012

Town of Lisbon

Selectmen's Meeting Minutes
Meeting Date: October 1, 2012

Selectmen Present: Ruth Robar (RAR), Peter Nightingale (PN), Michael Carver (MC)
Town Administrator: Joe Wiggett
Administrative Assistant: Barbara Menchin

RAR opened the meeting at 4:00 pm

Bills and manifests were approved. MC made a motion to accept the minutes of the September 24, 2012 Board meeting, RAR 2nd, so voted.

SELECTBOARD:

The Board will be meeting Tuesday, October 2, 2012 at 12:30 to speak with a Department Head.

The Board stated that although they were very satisfied with Mr. Terrence Welch's (Welch's Water and Wastewater) work, they felt it necessary to compare pricing from other companies for budgetary reasons.

The Board received a report from Mr. Bill Callender (Lisbon Information Booth) regarding the various questions, he had been asked throughout the summer, how many people he had seen and where these people had driven from. Mr. Callender has donated 436 ½ hours to the Town for the year 2012. The Board stated they truly appreciated Mr. Callender's efforts.

TOWN ADMINISTRATOR:

JW informed the Board he had distributed the budget worksheets to the department heads. Budget conversations with the department heads will start Tuesday, October 16, 2012 at 12:30 to 2:30 with Ms. Jennifer Trelfa (Town Clerk/Tax Collector) and Mr. Fred Garofalo (Lisbon/Lyman/Landaff Recycling Center). On Monday evening, October 22, 2012 from 12:30 to 2:30, the Board will speak with Ms. Jody Gagnon (Lisbon Life Squad). On Tuesday, October 23, 2012 the Board will talk to Mr. Tanis "Joe" Tavernier (Lisbon Police Chief) 12:30 to 2:30. On Monday evening, October 29, 2012 the Board will speak with Mr. George Stevens (Lisbon Fire Chief). On Tuesday, October 30, 2012 the Board will meet with Mr. Kevin Clement (Lisbon Public Works) and on Tuesday, November 6, 2012 the Board will meet with Mr. Terrence Welch (Welch's Water and Wastewater). Above dates and times are tentative.

JW told the Board that the letters to the residents of Hodge Hill regarding the road safety had been sent out. PN stated he had received notification that part of the road has been repaired but is still waiting for the State of New Hampshire to repair their section. BM stated the State Department of Transportation had been into her office and received information about their properties and which part of the road they own.

JW stated he would like to have BM, in her spare time, help him create a central filing system for his office and the Selectmen's office.

ADMINISTRATIVE ASSISTANT:

The Board requested BM to contact the electrician regarding the exterior porch light.

DEPARTMENT HEAD: Jennifer Trelfa (Town Clerk/Tax Collector)

JT spoke to the Board regarding the current software for her Clerk Works. She stated she was not satisfied with the responses she was getting from the current company and she was tired of having so many problems. The Board advised her to get the quotes for what she will need to replace her software with the new company and to not pay the 2013 bill. JT will get back to the Board with these prices so that they can put the information into the 2013 budget.

DEPARTMENT HEAD: Tanis "Joe" Tavernier (Lisbon Chief of Police)

JT informed the Board that arrests are up to 178. This figure is now ahead of last year.

JT told the Board that he has submitted the requests for Grant Re-imburements.

PN moved to enter non-public session per RSA 91-A:3 II (c) for the purpose of discussing a police issue. MC 2nd. All members voted in favor taking JW with them.

Resumed public session. RAR moved to seal the minutes. MC 2nd. So voted

COMMITTEE FOR WARRANT ARTICLE V: Barry Liveston, Steve Colby, Tanis Tavernier, Kevin Clement
RAR read Warrant Article V to the members. She stated the Board would need recommendations from the committee by November 19, 2012 so that the Board could utilize their recommendations for the 2013 budget. The committee gave the Board a list of questions that first needed to be answered so that they could continue their research from there. JW will get the answers to these questions and would give them to the committee. As soon as the committee receives the answers, they would start their research.

MC made a motion to recess, PN 2nd, so voted all.

Meeting recessed 6:20 pm.