

# Town of Lisbon, NH

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## Board of Selectmen Minutes 09/17/2012

### Town of Lisbon

Selectmen's Meeting Minutes  
Meeting Date: September 17, 2012

Selectmen Present: Ruth Robar (RAR), Peter Nightingale (PN), Michael Carver (MC)  
Town Administrator: Joe Wiggett (absent)  
Administrative Assistant: Barbara Menchin

RAR opened the meeting at 4:00 pm

Bills and manifests were approved. MC made a motion to accept the minutes of the September 10, 2012 Board meeting, RAR 2<sup>nd</sup>, so voted.

#### **SELECTBOARD:**

The Board discussed appointed officials and when they are no longer an official. RAR stated that Ms. Jennifer Trelfa (Town Clerk/Tax Collector) will keep track of the appointees and notify them when they are up for re-appointment or if someone resigns their position to make sure she gets a resignation letter.

The Board was served by the Sheriff's Department regarding Fair Point Communications Petition for Declaratory Judgment and Abatement. BM forwarded the information to town Attorney Shawn Tanguay per his request.

The Board talked about Personnel Policy changes. MC made a motion to accept the changes. PN 2<sup>nd</sup>, so voted all.

PN moved to enter non-public session per RSA 91-A:3 II (c) for the purpose of discussing a Buffington Fund application. MC 2<sup>nd</sup>. All members voted in favor taking BM with them.

Resumed public session. RAR moved to seal the minutes. MC 2<sup>nd</sup>. So voted

The Board finalized the USDA Refinance Bond Agreement by signing. BM will contact Ms. Vaughan Stiles (treasurer) for her signature.

#### **ADMINISTRATIVE ASSISTANT:**

BM spoke to the Board about the people who have volunteered to serve on the committee to see if the Town needs a full/part time Town Administrator. The Board requested BM to contact the individuals to attend the October 1, 2012 meeting at 5:00 PM.

#### **PUBLIC INPUT:** Mr. Peter Wojtul

Mr. Wojtul spoke to the Board regarding his past due taxes. He stated an amount he could pay on a monthly basis, and, when able, add extra to the past due amounts. The Board requested Ms. Jennifer Trelfa (Town Clerk/Tax Collector) to attend the Board meeting to be held on September 24, 2012 to discuss a letter to be written to Mr. Wojtul. Mr. Wojtul stated he would start making monthly payments starting October 15, 2012.

#### **DEPARTMENT HEAD:** Jody Gagnon, Audrey Champagne (Lisbon Life Squad)

JG and AC spoke to the Board about town signage. They stated some houses do not have street numbers on their houses and it is very difficult for emergency services to locate the residences. The Lisbon Life Squad has been doing several fund raisers to make enough money to purchase signs for all houses in Lisbon. Each sign would be uniform with the neighboring properties and would be reflective. The Life Squad will write a letter to be mailed with the tax bills when they go out. BM suggested JG speak to the Tax Collector regarding this additional work with the tax bills.

MC made a motion to adjourn, PN 2<sup>nd</sup>, so voted all.

Meeting adjourned 6:30 pm.

