

Town of Lisbon, NH

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Board of Selectmen Minutes 09/10/2012

Town of Lisbon

Selectmen's Meeting Minutes
Meeting Date: September 10, 2012

Selectmen Present: Ruth Robar (RAR), Peter Nightingale (PN), Michael Carver (MC)
Town Administrator: Joe Wiggett
Administrative Assistant: Barbara Menchin

RAR opened the meeting at 4:00 pm

Bills and manifests were approved. PN made a motion to accept the minutes of the September 4, 2012 Board meeting, RAR 2nd, so voted.

SELECTBOARD:

RAR presented the Board with some personnel policy changes. All Board members approved the changes. Among the changes are word changes to the "bereavement leave" section. The other changes are regarding the use of Town-owned vehicles and seatbelts.

The Board requested JW to disburse budget worksheets to the department heads in September so that the Board could start working on the 2013 Budget by mid-October. JW will also send out a cover letter regarding what the Board will be looking for.

MC spoke to a resident on Presby Road regarding a complaint about his neighbor. While there, he noticed several houses in need of clean-up. The Board requested JW to write letters to every resident on Presby Road telling them there will be an inspection on code issue violations in their neighborhood.

TOWN ADMINISTRATOR:

JW informed the Board that he had spoken to Mr. Kevin Clement (Lisbon Public Works Department) regarding the need to replace the body of the Highway pick-up. Also KC informed JW the new Ford is getting ready for the winter season.

JW told the Board that taxes have been paid in full for one of the recently deeded properties.

JW spoke to the Board regarding the condition of the Hodge Hill Road. JW will write a letter to the residents regarding emergency vehicles.

ADMINISTRATIVE ASSISTANT:

BM presented the Board with a letter written by Mr. Stan Borkowski (Building/Code/Health Inspector) regarding a recent "letter to the editor" notice in the newspaper. Mr. Borkowski has spoken to the resident and is looking into the issue. He will keep BM apprised of the situation.

DEPARTMENT HEAD: Jennifer Trelfa (Town Clerk/Tax Collector)

JT spoke to the Board regarding the election to be held on Tuesday, September 11, 2012. She informed the Board that a small table supplied by the State of New Hampshire for handicap voters is missing. JW stated he would the Lion's Club to see if someone had taken the table in error.

JW discussed properties that are up for deeding. JW will contact Mr. Wojtul to see if he would appear before the Board. The other two residents who are up for deeding, one has made a payment plan and the other has ignored JT's request for a meeting.

DEPARTMENT HEAD: Vaughan Stiles (Treasurer)

PN moved to enter non-public session per RSA 91-A:3 II (c) for the purpose of discussing a personnel issue. MC 2nd. All members voted in favor taking BM with them.

Resumed public session. RAR moved to seal the minutes. MC 2nd. So voted

MC made a motion to adjourn, PN 2nd, so voted all.

Meeting adjourned 6:30 pm.