

# Town of Lisbon, NH

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## Board of Selectmen Minutes 08/20/2012

### Town of Lisbon

Selectmen's Meeting Minutes  
Meeting Date: August 20, 2012

Selectmen Present: Ruth Robar (RAR), Michael Carver (MC), Peter Nightingale (PN)  
Town Administrator: Joe Wiggett  
Administrative Assistant: Barbara Menchin

RAR opened the meeting at 4:00 pm

Bills and manifests were approved. MC made a motion to accept the minutes of the August 13, 2012 Board meeting, PN 2<sup>nd</sup>, so voted.

#### SELECTBOARD:

PN moved to enter non-public session per RSA 91-A:3 II (c) for the purpose of discussing a personnel issue. MC 2<sup>nd</sup>. All members voted in favor taking JW and BM with them.

Resumed public session. RAR moved to seal the minutes. MC 2<sup>nd</sup>. So voted

The Board stated they would not have a regular meeting on September 3, 2012 due to the Labor Day Holiday but would come in on Tuesday, September 4, 2012 to sign bills and manifest.

The Board discussed the quote they received from Conrad Farnham (local carpenter) for repairs to be done to the Town Hall Ramp to make it more ADA compliant. PN made a motion to accept a binding bid to fix the ramp rails for \$650.00. The Board also requested BM to contact Mr. Herb Dodge (electrician) to recess the light in the ladies room bathroom and to change the wiring in the hall and bathrooms to be on individual switches.

The Board discussed ADA compliance and where they should focus next.

RAR informed the Board she had attended the grand opening of the Lisbon Lion's Club pool.

#### TOWN ADMINISTRATOR:

JW presented the Board with the completed Bond Refinance paperwork. RAR signed the agreements.

JW discussed Warrant Article V with the Board regarding establishing a research committee consisting of members of the general public, school employees and town employees to research the need to hire a full-time/part-time Town Administrator or retain the contracted services in the future.

JW informed the Board that Mr. Fred Garofalo (Lisbon/Lyman/Landaff Recycling Center) has completed the yearly Landfill Closure Report.

#### ADMINISTRATIVE ASSISTANT:

BM checked with various oil companies checking on pricing for the Town heating oil for the year. JW made a suggestion to check with the Lisbon School to see where they are getting their oil. MC made a motion to go with Jock Oil after checking with the school and if the school is less expensive, to go with the company the school is going with, if not, contact Jock Oil. JW will contact the school to see who they have gone with.

The Board requested BM to speak with Mr. Stan Borkowski (Building/Code/Health Inspector) regarding an article that appeared in the Courier Newspaper to see if the town could assist the Lisbon resident in any way.

#### DEPARTMENT HEAD: Jennifer Trelfa (Town Clerk/Tax Collector)

JT spoke to the Board regarding a parcel of land due to be deeded. As the resident came into the Town Office, spoke with JT, and

promised to make \$100.00 per week payments, JT requested the Board to waive the deeding. The Board waived the deeding.

JT informed the Board of her change of hours. The new Town Clerk/Tax Collector hours will be Monday-Thursday 9:00am to 12:30pm and then 1:30pm to 4:30pm. On Friday, her hours will be 9:00am to 3:00pm. She will take no lunch. She stated she would put the new hours on the Town web site.

**PUBLIC INPUT:** Rob Brooks

Mr. Brooks spoke to the Board regarding the painting of the Town Hall exterior. He stated he had gone way over budget and requested an additional 10% to assist with cost over runs. PN made a motion to adjust Mr. Brooks pay, MC 2<sup>nd</sup>, so voted all.

Mr. Brooks told the Board that the color of the paint was Barn Red and Cream. The paint he used was Baer Premium Plus Ultra Exterior Flat.

**PUBLIC INPUT:** Rebecca Brown (Candidate for House of Representatives)

Ms. Brown spoke to the Board regarding her plans to run for the House of Representatives.

MC made a motion to adjourn, RAR 2<sup>nd</sup>, so voted all.

Meeting adjourned 6:52 pm.