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Board of Selectmen Minutes 08/06/2012

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Town of Lisbon

Selectmen's Meeting Minutes

Meeting Date: August 6, 2012

Selectmen Present: Michael Carver (MC), Peter Nightingale (PN), Ruth Robar (RAR)

Town Administrator: Joe Wiggett

Administrative Assistant: Barbara Menchin

RAR opened the meeting at 4:00 pm

Bills and manifests were approved. MC made a motion to accept the minutes of the July 30, 2012 Board meeting, PN 2nd, so voted.

SELECTBOARD:

The Board would like to amend the minutes of July 29, 2012. The Board had a hearing on July 29, 2012 to discuss the refinance of the Town bonds. After discussion, the Board voted to adopt the refunding resolution. All voted in favor.

The Board welcomed the Town's new contracted part-time Town Administrator, Joseph Wiggett.

PN presented the Board with a letter to Lisbon Main Street, Inc. supporting their efforts in getting the medical building staffed.

The Board discussed a quote they received regarding repairs to the Water Tank on Landaff Road. RAR suggested the Board speak with Mr. Terrence Welch (Welch's Water and Wastewater) regarding this. The Board also suggested that Mr. Kevin Clement (Department of Public Works) and Mr. Welch meet to discuss the mapping of the Water and Wastewater lines. JW stated he would set this meeting up.

PN stated he had spoken with Mr. Kevin Clement (Department of Public Works) regarding a handicap parking space by the Town Hall.

The Board requested BM to contact electrician Herb Dodge to get a quote on recessing the light in the ladies bathroom for ADA purposes and to see what can be done with the switch in the hall way to have separate light switches for the men's and lady's room to help with electrical costs.

The Board requested BM to contact Mr. Conrad Farnham to see if he could change the door knobs in the Town Hall to levers for ADA purposes. Also they would like him to see if there is anything that can be done to make the exterior doors easier to push open.

TOWN ADMINISTRATOR:

JW informed the Board he had looked at the current budget printouts and stated the department heads are doing a good job with keeping everything in line. JW asked why the town has a TAN (Tax Anticipation Note). BM stated the TAN has come about in part due to the amount of money owed to the Town in real estate tax liens.

ADMINISTRATIVE ASSISTANT:

The Board requested BM to contact Stiles Fuel to set up cleaning of the furnaces at the Railroad Station and the Town Hall.

BM discussed the Town-owned property located on School Street and the opinion letter received from Town Attorney Tanguay. MC made a motion to notify Habitat for Humanity that deeding of the property

can proceed. RAR 2nd, so voted all. JW will contact Habitat for Humanity.

BM spoke to the Board and JW regarding the recent visit from Local Government Center Insurance adjuster, Butch Burbank. Mr. Burbank informed BM that there could be a liability issue with the Town paying for the pool employees and not owning the pool. Although the Town insurance will cover the employees, he stated it would be better if the Lion's Club took responsibility for the lifeguards. BM has contact Mr. Tom White of the Lisbon Lion's and has made an appointment for members of the Lion's Club to attend a Board meeting on August 13, 2012.

DEPARTMENT HEAD: Tanis "Joe" Tavernier (Lisbon Police Chief)

JT informed the Board that to date he has had 155 arrests as opposed to 130 last year at this time.

JT stated he was still having problems with his telephone system. BM stated she would contact Milltel as the phone system in the Town offices had still not been corrected.

JT informed the Board that besides the telephone system, he lost a television during the July 4, 2012 lightning hit.

JT said his evidence room is done except for a few minor details.

JT spoke about a handicap elevator and possibilities for a new town office. JT spoke about land possibilities for the future fire department, highway department, police department and Town offices.

PUBLIC INPUT: Residents of Hodge Hill Road

The residents of Hodge Hill approached the Board regarding the deterioration of their privately-owned road. They recently received a quote of \$2,700.00 in materials to help the road but then will need someone to level the material. They asked if the Highway Department could assist in this task. As the road is a private "driveway" the town cannot assist. The residents requested assistance to get the State Department of Transportation to pay their fair share of the road maintenance as they own 6 parcels of land. They also stated they felt the State should maintain their portion of the road and then the residents could maintain the rest of the road. Mr. George Stevens (Lisbon Fire Chief) informed the residents that if there is a fire on the road, they will make every attempt to get to their houses with equipment. PN stated he would write a letter to the State of New Hampshire to see if they could assist in this problem. The residents will send a certified letter to the State also.

HEARING: Oregon Road Change

RAR brought the hearing to order at 6:00 pm. It was noted that all land owners on the Oregon Road had been sent and that notification in the local newspaper had been done 2 weeks prior to the hearing.

Mr. Casey Gordon (911 Liaison) spoke to the people attending regarding the reasons for re-naming the road. The most important reason would be that emergency vehicles could get confused as to which end of the Oregon Road they should go to in case of an emergency (Littleton side or Route 302).

It was proposed that the Route 302 side of the Oregon Road will become Perch Pond Road with the appropriate numbering, the Littleton side of the Oregon Road will remain Oregon Road but the numbers will correspond with the Littleton Oregon Road numbering system. The unmaintained (Class VI) part of the Oregon Road will become Sugar Ridge Road.

MC made a motion to accept the proposed changes effective October 15, 2012, PN 2nd, so voted all.

Mr. Gordon and Mr. Kevin Clement (Lisbon Highway Department) will talk about the appropriate street numbers and then BM will notify the residents by certified mail as to their new addresses.

DEPARTMENT HEAD: Jody Gagnon (Lisbon Life Squad)

JG recently attended a meeting with the Lyman Board of Selectmen regarding transporting patients to the hospital. At present, Ross Ambulance transports for Lyman but Lisbon is the first responder. The Lyman Board would like to change that and have the Lisbon Life Squad also transport their residents. JG stated there would need to be a new contract signed by the Lisbon and Lyman Boards and that she would not start until January 1, 2013. The Board stated they would discuss it with the Town of Lyman.

As there was nothing further to discuss, MC made a motion to recess, PN 2nd, so voted all.

Meeting recessed 7:15 pm.



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