

# Town of Lisbon, NH

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## Board of Selectmen Minutes 06/25/2012

### Town of Lisbon

Selectmen's Meeting Minutes  
Meeting Date: June 25, 2012

Selectmen Present: Ruth Robar (RAR), Michael Carver (MC), Peter Nightingale (PN)  
Town Administrator: Regan Pride (RP)  
Administrative Assistant: Barbara Menchin

RAR opened the meeting at 4:00 pm

Bills and manifests were approved. MC made a motion to accept the minutes of the June 18, 2012 Board meeting, PN 2<sup>nd</sup>, so voted.

#### SELECTMEN MATTERS:

The Board discussed flushing of the fire hydrants. PN made a motion to have RP speak with Mr. Terrence Welch (Welch's Water and Wastewater) regarding a counter offer to flush the hydrants for \$2,500.00. MC 2<sup>nd</sup>, so voted.

The Board stated there would be a hearing on July 30, 2012 regarding the Oregon Road name change. Letters to the residents will be sent on July 10, 2012.

#### TOWN ADMINISTRATOR:

RP presented the Board with pictures of the changes that have been done by Mr. Terrence Welch (Welch's Water and Wastewater) and items that still need repair at the well house on Bishop Road.

RP told the Board there are a few computer tech's he could recommend to come into the town and assist with computer problems. He stated Christopher Harris, Michelle Logeman of Fearless Computing and Lisbon Regional School has a tech that could assist the town.

RP discussed the bids for financing the town 1-ton. Bids were received from Woodsville Guaranty Bank, Union Bank and Northway Bank. PN made a motion to accept Northway Bank, MC 2<sup>nd</sup>, so voted.

RP spoke to the Board regarding the recent accident between the town ambulance and the town fire truck. The accident was due to the fact there is not enough room in the garage for the vehicles to enter and exit with ease.

RP informed the Board there has been an increase in welfare applicants in the last two weeks.

RP presented the Board with a quote to clean the Town Hall windows. The Board stated they would prefer to wait until after the painting is done.

RP informed the Board that the Town would receive \$1,000.00 for the ADA Training Grant. PN moved to use the money to replace the doorknobs with compliant levers on the Town Clerk's office, the Board of Selectmen's office, and the bathrooms. Also, fix the crash bar on the exit to the ramp and recess the light in the lady's room.

#### DEPARTMENT HEAD: Jennifer Trelfa (Town Clerk/Tax Collector)

JT informed the Board how much money has been collected in back taxes to date. She discussed a property owner who owes \$102,494.00 in back taxes. The owner has been paying the back taxes but still is behind. Deeding could take place as early as July.

JT asked whom she should be going to if she has questions or needs after the town administrator is gone. The Board stated she

should contact them.

JT requested the Board to keep a line of communication, as she had to read about a possible change regarding postage in the weekly Board minutes. After discussion, the Board requested the Administrative Assistant and JT to work out any postage issues that may arise in the future.

**PUBLIC INPUT: Joe Wiggett**

Mr. Wiggett was contacted by the Board regarding the possible position of a part-time town administrator. Mr. Wiggett is working with Ms. Carol Coppola (CPA) on temporary part-time positions with towns. He stated he has been involved with municipalities for approximately 40 years doing Planning Board, Zoning Board, Littleton School Board, Littleton Tax Collector, back up for Littleton Town Manager and interim Town Manager. He has no problems with town budgets. He further stated he knows most of the town employees by name. He stated he could work a couple days a week as needed. He could work a full Monday and a short Tuesday. The Board discussed upcoming projects and they would send Mr. Wiggett a list through email. Mr. Wiggett stated he and Ms. Coppola would be in the area the first week of July if the Board thought there would be a need to meet with them.

**PUBLIC INPUT: Robert Brooks**

Mr. Brooks discussed the town hall painting doing two-coats of paint by hand. He had quoted on one coat of paint but doing two coats has increased the price. The new quote is \$17,600.00. Mr. Brooks stated that the town could pay by applying the money towards his back taxes. The Board requested Mr. Brooks to come to their Monday, July 2, 2012 meeting at 6:00 PM.

**PUBLIC INPUT: Florence Webb (Lisbon Main Street)**

FW spoke to the Board regarding the current changes of Lisbon Main Street. She stated they had been operating without a vice president a treasurer who has been on sick leave and few board members. She stated she was happy to say that all four positions have been filled.

She spoke about the various committees and that the Farmer's Market is now open on Thursday's from 3:00 pm to 6:00 pm.

She also stated the committees are working on the Town's 250<sup>th</sup> anniversary. She informed the Board the gazebo is receiving renovations.

FW stated she is working on a possible way to get the Lisbon medical building filled.

RAR requested FW to keep BM informed on meetings and events scheduled for the Railroad Station, as BM will be keeping the schedules for the Town Hall and Railroad Station.

FW stated she did not know how much longer Lisbon Main Street could continue as a recognized Main Street Organization due to they are running without paid staff. She further stated she would like to be in partnership with the town. Lisbon Main Street's next board meeting will be July 11, 2012 at 8:00 am.

As there was nothing further to discuss, MC made a motion to adjourn, PN 2<sup>nd</sup>, so voted all.

Meeting adjourned 7:35 pm.