

# Town of Lisbon, NH

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## Board of Selectmen Minutes 05/07/2012

### Town of Lisbon

Selectmen's Meeting Minutes  
Meeting Date: May 7, 2012

Selectmen Present: Ruth Robar (RAR), Mike Carver (MC), Peter Nightingale (PN)  
Town Administrator: Regan Pride (RP)  
Administrative Assistant: Barbara Menchin (BM)

RAR opened the meeting at 4:00 pm  
Bills and manifests were approved. MC made a motion to accept the minutes of the Board's April 30, 2012 meeting minutes PN 2<sup>nd</sup>, so voted all.

#### SELECTMEN MATTERS:

The Board discussed the Life Squad billing system.

The Board will be meeting at 1:00 pm on Tuesday, May 8, 2012.

The Board asked if there was a schedule on the paving. RP stated he would speak with Mr. Kevin Clement (Lisbon Department of Public Works).

#### TOWN ADMINISTRATOR:

RP informed the Board he should have the real estate tax warrant for them to sign on Monday, May 14, 2012.

RP stated there would be a department head meeting Wednesday, May 9, 2012 at 7:00 am.

RP presented the Board with a draft notice for bids for painting the side of the town hall. The notice is to go in the Caledonian on May 14, 2012 and the Courier for May 16, 2012. Bids will be due to the Board by June 4, 2012 and the completion date of the painting was set for October 1, 2012.

RP informed the Board that the Town was awarded \$2,300.00 on the grant for the baler. RP wanted it noted that he wrote the grant for the baler.

RP presented the Board with the "intent" to purchase land. The Board discussed making various changes.

#### DEPARTMENT HEAD: Jennifer Trelfa (Town Clerk/Tax Collector

JT informed the Board that she would be putting liens on last year's unpaid tax bills on May 15, 2012. JT spoke to the Board regarding an online kiosk where people could check to see what their taxes are which would cost \$95.00 and eventually, she would like to be able to have taxpayers pay their taxes and water/wastewater bills online.

JT requested to go into non-public session. MC moved to enter non-public session per RSA 91-A:3 II (c) for the purpose of discussing a personnel issue. PN 2<sup>nd</sup>. All members voted in favor taking RP and BM with them.

Resumed public session. MC moved to seal the minutes. PN 2<sup>nd</sup>. So voted.

JT requested the Board's permission to send some requested bills electronically AND also requested the Board to approve her taking pre-payments. The Board approved both.

JT stated she would have the real estate tax bills sent out shortly with a due date of July 1, 2012.

JT asked if they have located a new moderator. RP stated Mr. David Trahan would be the new moderator. BM typed an

appointment form for the Board to sign so that JT could swear him in.

JT requested a key to the Town Clerk office and the front door for the Supervisors of the Checklist. The Board agreed.

**DEPARTMENT HEAD:** Jody Gagnon (Lisbon Life Squad)

JG spoke to the Board about her billing process for the ambulance service. She further informed the Board that she was purchasing identification tags for her members.

**DEPARTMENT HEAD:** George Stevens (Lisbon Fire Department Chief)

GS talked to the Board about the new fire department members and how some of the newer ones have moved up in rank. The Board asked GS about possibly burning the town-owned property on School Street. GS stated he would not be able to do that as it has too many items within the house. GS informed the Board that the Bethlehem Fire Chief (Jack Anderson) received a grant for tearing down a building in Bethlehem.

GS told the Board that the boiler room would be cleaned May 7, 2012 in the evening. The Board spoke to GS about land for a possible new fire station.

As there was nothing further to discuss, MC made a motion to recess till Tuesday, May 8, 2012 PN, so voted.

Meeting recessed 7:00 pm.