

Town of Lisbon, NH

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Board of Selectmen Minutes 04/30/2012

Town of Lisbon

Selectmen's Meeting Minutes
Meeting Date: April 30, 2012

Selectmen Present: Ruth Robar (RAR), Mike Carver (MC), Peter Nightingale (PN)
Town Administrator: Regan Pride (RP)
Administrative Assistant: Barbara Menchin (BM)

RAR opened the meeting at 4:00 pm
Bills and manifests were approved. MC made a motion to accept the minutes of the Board's April 23, 2012 meeting minutes PN 2nd, so voted all.

SELECTMEN MATTERS:

The Board will be meeting with Department Heads on Tuesday, May 1, 2012 at 1:00.

TOWN ADMINISTRATOR:

RP presented the Board with an agreement between Lisbon Main Street, Inc. and the Town stating that Main Street would take care of the cleaning of the Main Street Office.

Jean Shaheen will be at a North Country Council meeting on Thursday, May 3, 2012 at 3:30 for a transportation meeting.

RP informed the Board of some pending bills in the legislature. He discussed the Legislative Bulletin.

RP told the Board that the Lisbon Life Squad would not be able to be under the Town Insurance for their activities during the Old Home Day. They will, however, be able to be under the Lisbon Main Street, Inc. Insurance. RP also told the Board that Ms. Jody Gagnon (Lisbon Life Squad) has requested long distance calling be placed on the Life Squad phone.

RP presented the Board with a purchase and sales agreement for the Presby property on Ecology Drive. The board stated they would like him to do a letter of intent prior to the agreement. RP stated he would have that done for them on Tuesday, May 1, 2012.

RP stated he would be attending a Finance Officers Workshop on Thursday and Friday, May 3 and 4, 2012.

RP spoke to the Board regarding cataloguing road repairs with dates and which companies paved the roads. He thought it would be a great asset for the Town.

RP informed the Board that the Safe Routes To School grants would be available in the fall.

RP discovered that Channel 12 on local cable would be Public Access for North Country Towns.

DEPARTMENT HEAD: Robert Clark, Stacey Cole (Pine Grove Cemetery Association)

Ms. Cole and Mr. Clark had questions regarding the transfer of the Cemetery to the Town. Ms. Cole stated her concerns for the cost of legal assistance and requested the town's assistance.

PUBLIC HEARING: Donna Lane (AHEAD)

Attendees: Donna Lane, Pierre Wold, Darin Whipperman (Littleton Courier)

Ms. Lane explained the AHEAD Project at the Lisbon Inn. She stated there would be 19 units available. She further stated 13 units are now complete and the other 3 units should be complete by the end of the summer. She stated the funds came from the CDBG Grant through NH Housing. She stated none of the money came from the local taxpayers.

MC moved to enter non-public session per RSA 91-A:3 II (c) for the purpose of discussing Buffington Fund and Legal issues. PN

2nd. All members voted in favor taking RP and BM with them.

Resumed public session. RAR moved to seal the minutes. PN 2nd. So voted.

As there was nothing further to discuss, MC made a motion to recess till Tuesday, May 1, 2012 PN, so voted.

Meeting recessed 7:00 pm.

Selectmen's Meeting
May 1, 2012

The Board opened their meeting at 1:00 pm.

DEPARTMENT HEAD: Kevin Clement (Lisbon Department of Public Works)

KC started off his meeting with the Board speaking about the recent paving bids that were submitted. He explained to the Board how he calculated the various bids to get an average tonnage so that all bids were based on the same number. Bigelow and Millbrook were above Blaktop and Pike Industries. The final figures came down to Blaktop at \$273,486.62 and Pike Industries at \$278,453.35. MC made a motion to accept Blaktop's bid, PN 2nd, so voted.

KC spoke to the Board about an OSHA workshop that he and Mr. Charles Hampson (Lisbon Public Works Department) attended recently.

KC informed the Board that the meter installations are being done according to the amount of time they have available. KC did have a question on his bill regarding the reading dates. It was stated that the dates were entered in error; they should have read from the previous billing to March 19, 2012, which is when the meters had been read. The correction will be done next billing cycle. KC stated that the meter readings could now be done in one day.

KC told the Board he has not received the new 1-ton truck through North Country Ford, as there have been a few issues with certain parts of the truck. He further stated he is not sure when these issues will be resolved but if need be, the old 1-ton could be used through this next winter.

KC said he would be putting a notice in the newspaper shortly for the roads that will be worked on immediately. He will place another notice in the paper when he knows a schedule for other roads.

DEPARTMENT HEAD: Fred Garofalo (Lisbon Transfer Station Supervisor)

FG discussed various items he had been doing with the Recycling Center. He has gotten a quote for the furnace repairs, which will be done in August or September. He will be having the building wall fixed where the baled recycled paper is stored.

FG informed the Board that the NH Used Oil Grant has been submitted which will give the town \$1,170.00 per year if applied for yearly. He is still awaiting approval for the baler grant. The Board thanked FG for his applying for these grants.

The Board thanked FG for his ability to get Mr. Lester Bousquet (former Lisbon/Lyman/Landaff Recycling employee) to agree upon filling in for FG and Mr. Mike Goss (Lisbon/Lyman/Landaff Recycling) for vacations and possible sick time.

The Board also informed FG they have had many nice comments about the change and the cleanliness of the Recycling Center.

DEPARTMENT HEAD: Terrance Welch (Welch's Water and Wastewater)

TW stated he is still waiting for quotes for the much needed roof repairs to the Wastewater Plant. He stated the importance of these repairs, as there is very expensive equipment in this facility.

TW told the Board that he is in the process of making the well house look brand new. He has been painting and doing various repairs.

TW stated "hats off" to the Lisbon Public Works Department for their work. The amount of pumping has gone from 240,000 gallons to 60,000.

TW discussed hydrant flushing when warmer weather comes.

TW stated he would like to change his meeting times from afternoons to Monday nights, as it is very difficult for him to leave work. The Board agreed to have him come on the 1st Monday of every other Month. He is scheduled to attend on June 4, 2012 and August 6, 2012 at 5:00 pm.

As there was no further business to discuss, MC made a motion to adjourn, PN 2nd, so voted all.

Meeting adjourned 2:45 pm.