

Town of Lisbon, NH

PO Box 222, Lisbon, NH 03585
ph: Town Clerk: (603)838-2862 | Selectmen's Office: (603)838-6376
fx: (603) 838-6790

Board of Selectmen Minutes 04/23/2012

Town of Lisbon

Selectmen's Meeting Minutes
Meeting Date: April 23, 2012

Selectmen Present: Ruth Robar (RAR), Mike Carver (MC), Peter Nightingale (PN)
Town Administrator: Regan Pride (RP)
Administrative Assistant: Barbara Menchin (BM)

RAR opened the meeting at 4:00 pm

Bills and manifests were approved. MC made a motion to accept the minutes of the Board's April 16, 2012 meeting minutes RAR 2nd, so voted all.

SELECTMEN MATTERS:

The Board signed bank forms for an additional \$1,000,000.00 TAN (Tax Anticipation Note).

The Board asked RP if he had spoken to the Lisbon Lion's regarding the \$40,000.00 warrant for the Lion's Pool Project. The Board stated they would like to wait until after the real estate tax bills are sent out to pay this item.

The bid openings for the Paving Project were opened. The three bidders were Bigelow and Millbrook at \$302,314.50, Pike Industries at \$266,092.62 and Blaktop at \$280,353.00. The gentlemen requested a breakdown of all bids. Mr. Bigelow stated his employees were all local taxpayers. The Board asked the gentlemen if any of these companies would be willing to do one part of the project and not the other. All gentlemen stated yes that one part of the work would be better than none. The Board made no decisions but informed the gentlemen that they would hand over the quotes to Mr. Kevin Clement (Lisbon Department of Public Works) for his perusal.

The Board authorized Mr. Fred Garofalo to sign contracts for the recent recycle grant he applied for on behalf of the town.

The Board discussed the roof repairs for the Treatment Plant.

TOWN ADMINISTRATOR:

RP spoke to the Board about extending the roof and repairing the wall to the Lisbon/Lyman/Landaff Recycling Center. RP informed the Board there is \$14,214.86 in the Recycle/Transfer Station Non-Capital Reserve Fund. If the Board decided to use some of this money, the funds would have to be replenished in 2013. The Board requested RP to speak with Mr. Fred Garofalo (Lisbon/Lyman/Landaff Recycling Center) regarding where he sells his recyclable paper products.

RP reminded the Board that as of May 25, 2012, Mr. Fred Garofalo (Lisbon/Lyman/Landaff Recycling Center) would be due for his three-month evaluation.

RP told the Board that the Property Liabilities questionnaire would be due next week.

RP stated the Department of Labor had visited the Town for the final inspection. The Town passed but there is still some work to be finished that was requested. Also the Labor Board criticized the Town's Safety Manual. RP will make the corrections needed.

There will be an Emergency Operations meeting on Friday, April 27, 2012 at 8:00 am at the Railroad Station.

RP presented the Board with the town volunteer form.

RP reminded the Board there would be an ADA Workshop on Thursday, May 31, 2012. The Board requested RP to contact a few people who may like to attend this workshop.

RP spoke to the Board regarding the budget shortfall water/wastewater will have at the end of the year unless the rates are

changed. PN stated he would like to analyze the cash flow of water/sewer over time. PN proposes that the base rate be raised by 20% this billing. MC 2nd, so voted. RP will create the commitment for the water/wastewater bills.

PUBLIC INPUT: Florence Webb (Lisbon Main Street)

Ms. Webb spoke to the Board regarding the recent issues that arose with Lisbon Main Street. In a recent meeting, several members left the organization. After reviewing the financial situation of the organization, Ms. Webb stated, "Lisbon Main Street is fully solvent". Ms. Webb further informed the Board that the organization will continue but they will keep an eye on their finances quarterly. RP presented the Board with the annual Main Street Agreement for rental of the Railroad Station. Prior to signing BM informed the Board that Main Street was in arrears of their rent and had not yet paid their 1st quarter electric bill. Ms. Webb promised to get a check to the Town before the end of the week. The Board signed the agreement.

DEPARTMENT HEAD: Tanis "Joe" Tavernier (Lisbon Police Chief)

JT updated the Board with various things the police department has been doing. The PD has had 60 arrests and 25 accidents since the beginning of the year. JT also informed the Board the evidence room in the Police Department has been expanded. Future meetings with the Board will be at 3:00 pm.

MC moved to enter non-public session per RSA 91-A:3 II (c) for the purpose of discussing a personnel issue. PN 2nd. All members voted in favor taking RP with them.

Resumed public session. PN moved to seal the minutes. RAR 2nd. So voted.

As there was nothing further to discuss, MC made a motion to recess till Tuesday, April 24, 2012 RAR 2nd, so voted.

Meeting recessed 7:20 pm.