

Town of Lisbon, NH

PO Box 222, Lisbon, NH 03585
ph: Town Clerk: (603)838-2862 | Selectmen's Office: (603)838-6376
fx: (603) 838-6790

Board of Selectmen Minutes 04/16/2012

Town of Lisbon

Selectmen's Meeting Minutes
Meeting Date: April 16, 2012

Selectmen Present: Ruth Robar (RAR), Mike Carver (MC), Peter Nightingale (PN) absent
Town Administrator: Regan Pride (RP)
Administrative Assistant: Barbara Menchin (BM)

RAR opened the meeting at 4:00 pm
Bills and manifests were approved. MC made a motion to accept the minutes of the Board's April 6, 2012 meeting minutes RAR 2nd, so voted all.

SELECTMEN MATTERS:

The Board will be meeting Tuesday, April 24, 2012 at 1:00 pm.

RAR asked RP if the Lisbon Main Street, Inc. rental agreement has been reviewed.

The Board asked RP if the Water/Wastewater bills were in process. RP stated they were not done but was getting close to completion. The Board requested RP to train BM on how to create the Water/Wastewater bills.

The Board nominated Mr. Fred Garofalo (Lisbon/Lyman/Landaff Recycling Center) to Pemi-Baker Solid Waste District. Mr. Michael Goss (Lisbon/Lyman/Landaff Recycling Center) as an alternate.

The Board requested RP to get quotes on painting at least one side of the town hall.

RP checked into the Tulip Insurance carrier through Local Government Center for organizations who are in need of getting insurance for a function.

Mr. Kevin Clement (Lisbon Public Works Department) would like to have bids opened for paving projects on Monday, April 23, 2012.

Mr. Tanis "Joe" Tavernier (Lisbon Police Chief) will be meeting with the Board on Monday, April 23, 2012 at 6:00 pm.

Mr. Terrance Welch (Welch's Water and Wastewater) would like to meet with the Board on Tuesday, May 8, 2012 at 2:00 pm. Mr. Fred Garofalo (Lisbon/Lyman/Landaff Recycling Center) will be meeting with the Board at 1:00 pm on Tuesday, May 8, 2012.

TOWN ADMINISTRATOR:

RP informed the Board that New England Wire donated a used computer to the town for the Lisbon/Lyman/Landaff Recycling Center. RP wrote a letter thanking New England Wire for their donation.

RP discussed the Fellowship Program through Municipal Management. RP suggested this could be one way of assisting the town with an intern to assist the town office.

RP told the Board there would be a Public Works Mutual Aid Workshop and that Mr. Kevin Clement (Lisbon Public Works Department) would be attending.

There will be a webinar on Wednesday, April 18, 2012 at 11:00 to 12:00 on the Right-To-Know law. RP, BM and Ms. Jody Gagnon (Lisbon Life Squad) will attend.

RP spoke with Ms. Jamie Dow (Department of Revenue Administration) regarding the Side Walk Fund and having to have a

warrant article every year to move funds to the newly created Capital Reserve Fund. Ms. Dow stated that the town could deposit the money directly into the fund. BM will write check and give to the Trustees of the Trust Fund for deposit.

RP spoke to the Board regarding the Hazard Mitigation Assistance Program Grant. This grant would be for projects such as chronic drain problems or projects that would assist in diverting future problems.

RP spoke with Ms. Stacey Cole (Grove Hill Cemetery Association) regarding meeting with Mr. Joe Nyberg for setting up a fund for the Cemetery. She also requested to speak with the Board but has not gotten back to RP to set a date.

RP attended a webinar that was about gravel road maintenance. He stated it was very educational and would relate some of the information he learned to Mr. Kevin Clement (Lisbon Department of Public Works).

RP informed the Board that the Fire Department door has been repaired.

PUBLIC INPUT: Christine Hovey and Alice Furber (Relay For Life)

On behalf of the Relay For Life organization, the two women approached the Board regarding a "Green-Up Day". The group would pick up trash on the sides of roads within the downtown area. This would all be done for no cost but donations would be welcomed. The group plans to recycle. They would like to do this on Saturday, May 12, 2012. The group plans on working that Saturday and bringing the trash/recyclables to the Lisbon/Lyman/Landaff Recycling Center on Sunday, May 13, 2012 from 7:00 to 7:30 am. The Board approved Ms. Hovey and Ms. Furber's plan.

As there was nothing further to discuss, MC made a motion to adjourn, RAR 2nd, so voted.

Meeting adjourned 6:30 pm.