

# Town of Lisbon, NH

PO Box 222, Lisbon, NH 03585  
ph: Town Clerk: (603)838-2862 | Selectmen's Office: (603)838-6376  
fx: (603) 838-6790

## Board of Selectmen Minutes 02/25/2013

### Town of Lisbon

Selectmen's Meeting Minutes  
Meeting Date: February 25, 2013

Selectmen Present: Ruth Robar (RAR), Michael Carver (MC), Peter Nightingale (PN)  
Administrative Assistant: Barbara Menchin

RAR opened the meeting at 3:00 pm

Bills and manifests were approved. MC made a motion to approve the minutes for the February 18, 2013 meeting, PN 2<sup>nd</sup> so voted.

#### **SELECTBOARD:**

The Board discussed the matter of storage in the basement of the Railroad Station. MC made a motion to not allow storage in the basement. RAR 2<sup>nd</sup>, PN opposed.

The Board requested BM to contact Ms. Stacey Cole regarding the return of the files for the Grove Hill Cemetery.

The Board discussed town meeting day and the times each member would be there. It was decided that MC would attend from 10:00 to 2:00, PN and RAR from 2:00 to 7:00 and then all members for the remainder of the evening.

PN received an email from Vinnie Melendez of Granite State Water regarding various contact names for costs related to Water and Wastewater.

MC moved to enter non-public session per RSA 91-A:3 II (c) for the purpose of discussing a Buffington Fund Application. RAR 2<sup>nd</sup>. All members voted in favor taking BM with them.

Resumed public session. RAR moved to seal the minutes. MC 2<sup>nd</sup>. So voted all.

The Board discussed the scope of the Administrative Assistants job.

#### **ADMINISTRATIVE ASSISTANT:**

BM spoke to the Board regarding her conversation with Mr. Bud Scheller regarding the Lisbon Lions basketball games and practice in the town hall. Mr. Scheller informed her that he had spoken to the members and that there would be someone to clean the hall prior to the event to be held on Saturday, March 2, 2013. The Board stated that IF the hall was not cleaned by Wednesday, February 27, 2013, to contact Ms. Lori Hubbard to clean the hall and then the town would bill the Lion's Club.

The Board requested BM to contact LGC regarding if there would be a conflict of interest if a select person could also do small carpentry jobs in the town hall.

BM asked for clarification regarding Department Head meetings. It was decided the meetings would be held the third Wednesday of every month, starting march 20 at 7:30 am. There would be no individual meetings with the Department Heads, however, there is an open door policy that if a Department Head needed the Board, they would be available.

BM informed the Board that if the Town would purchase paint and various needs to paint the town offices, she could get someone to paint the offices for no charge. The Board told her to get paint chips and then present the colors to the Board.

#### **TOWN CLERK/ TAX COLLECTOR:** Jennifer Trelfa

JT discussed Warrant Article #8. JT presented the Board with RSA:14 which in part states that the voting shall be by ballot, but not on the official ballot. Polls shall remain open for not less than an hour following the completion of discussion on the question. Also, if the vote is favorable, the town shall at that same meeting vote, by ballot or other means, determine the number of

members-at-large and whether they shall be elected or appointed by the moderator.

**PUBLIC INPUT:** Don Leavitt

Mr. Leavitt spoke to the Board regarding the property on Ecology Lane (Warrant Article 11). Mr. Leavitt stated he was interested in purchasing a part of that parcel. Mr. Leavitt was informed that if it could be done, there would be a need to have the property surveyed and then he and the Town would have to go to the Planning Board for a minor sub-division. The Board requested BM to contact Jamie Dow of the Department of Revenue to see if the Town could amend the Warrant Article.

MC made a motion to adjourn, RAR 2<sup>nd</sup>, so voted all.

Meeting adjourned 6:05 pm.